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ASSESSMENT SYSTEM

◇ CONSTITUTION, ◇  
BY-LAWS.

RULES OF ORDER, &c.,

—OF—

ROND EAU LODGE, No. 40, I. O. O. F.,

—OF—

Town of



—THE—

Blenheim,

—AND OF THE—

GRAND LODGE OF ONTARIO.

— Instituted at Blenheim, Ontario, March 21st, 1860. —

**BLENHEIM:**  
THE NEWS PRINTING OFFICE.

1890.

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# CERTIFICATE OF MEMBERSHIP.



Grand Can Lodge, No. 40, M. O. F., Glenheim, Ontario.

This is to Certify that Bro.

was duly admitted a Member of this Lodge by

on the

day of

in the year of Our Lord One

Thousand Eight Hundred and

N. G.

R. P.



RECEIVED BY THE DIRECTOR

100

ON

## PREFACE.

ODD FELLOWSHIP having increased so rapidly, and spread its organization within a few years far and wide over the civilized world, has naturally attracted the attention of nearly all classes of the community.

Seventy-one years have scarcely passed since the birth of American Odd Fellowship, and now nearly seven hundred thousand members are among its votaries. Its growth has been unparalleled, as witness the following statistics from the report of the Sovereign Grand Lodge:

### STATISTICS OF THE ORDER FROM 1830 TO DECEMBER 31ST, 1888.

Initiations in Subordinate Lodges.....	1,575,637
Members relieved.....	1,393,946
Widowed families relieved.....	176,608
Members deceased.....	136,834
Total relief.....	\$48,601,862 00
Total Receipts.....	127,803,298 50

### CONDITION OF THE ORDER DECEMBER 31ST, 1888.

Sovereign Grand Lodge.....	1
Independent Grand Lodges (German Empire and Australasia).....	2
Subordinate Grand Encampments.....	48
Subordinate Grand Lodges.....	64
Subordinate Encampments.....	2,101
Subordinate Lodges.....	8,794
Encampment members.....	107,344
Lodge members.....	603,537
Degree Lodges of the Daughters of Rebekah.....	1,763
Sister members of Rebekah Lodges.....	49,250
Brothers members of Rebekah Lodges.....	47,186
Cantons of Patriarchs Militant.....	546
Chevaliers, rank and file (estimated).....	22,000

Glancing at the progress of the Order all lovers of the institution cannot but feel surprised and

## PREFACE.

gratified when they look at the grand array of figures that discloses a splendid accession of members to our ranks, enlarged contributions laid on the altars dedicated to benevolence and charity, and their hearts must swell with thankfulness to the great Ruler of the Universe, the Author of all good, for the continuance of His favor by preserving the Order, increasing its usefulness and enabling one to look forward to far greater achievements in the years to come. One cannot lift the veil that hides from our vision the future; but one may, without indulging in the baseless fabric of a dream, imagine the magnificence of this splendid charity in the year 1919, when its centennial will be celebrated by those who are then active upon the stage of life. Who can doubt, though no oracle from that future is here to tell us, that the same labor, wisdom and fidelity that have distinguished its devotees in the seventy years of its existence, will make Odd Fellowship grander and more glorious as the years roll on; that its career will continue onward and upward, scattering, with generous hand, the choicest flowers, the richest blessings in its pathway?

It cannot be said that its rapid growth was the result of an accident, or in consequence of its novelty; for it was solely because of its adaptation to the wants of mankind. Odd-Fellowship teaches in the most beautiful and forcible manner the all-important lesson of *Fraternity*,—that all men are of one family, and therefore brethren.

The great duties of our Order by and through which we aim to improve and exalt the character of our members, are five in number: 1st, *To visit the sick*. 2nd, *To Relieve the Distressed*. 3rd, *To Bury the Dead*. 4th, *To Educate the Orphan*. 5th, *To Aid the Widow*. And in obedience to these commands over one million of dollars have been expended during the past year for these noble purposes. Yet, Odd-Fellowship is not a mere bene-

ficial society having for its single purpose the relief of its members in the struggles incident to human society. It seeks to improve and elevate the character of man—to imbue him with proper conceptions of his capabilities for good, to enlighten his mind, and to enlarge the sphere of his affections. It therefore commends itself alike to the high, the low, the rich and the poor, as one of the noblest charities the world ever saw.

The principles of Odd Fellowship are those of humanity and religion; its object is to promote the general good of mankind, and spread abroad the light of morality and knowledge; it not only benefits the common cause of philanthropy, but insures to its members in the hour of adversity and tribulation a source of safety and comfort that none can destroy.

The ties that bind us together are never surrendered; our claims of brotherhood are only dissolved by death—no, not even death can rend them—they descend to the widow and orphan.

The language of our Order is more potent than any strain of eloquence that ever fell upon the ear. A stranger, penniless and friendless in a foreign land, breathes its tones, and his necessities are relieved. Sicknes comes and lays its paralyzing hand upon him, and though no friends or relatives are near, a Brother of the "Mystic Tie" administers to his wants and soothes his diseases. The sick among our own brethren are not left to the cold hand of public charity; they are visited, and their wants provided for, out of the funds they themselves have contributed to raise, and which in time of need, they can honorably claim without the humiliation of suing for public or individual relief, from which the freeborn mind recoils with disdain, until overwhelmed in insufferable want and misery. We are obliged, if need be, to perform the last solemn office to the remains of the departed Brother, and see them consigned with

## PREFACE.

respectful decency to the bosom of our mother earth. To the living our fraternal solicitude is no less exercised. It is our enjoined duty to watch over the conduct of brethren, even in their common intercourse with men, as well as one with another; and to remonstrate with those who wander from the paths of rectitude or trespass upon the rules of morality.

It has been said that ours is a secret Order, and that secrecy is dissonant with innocence. True it is: that we are in part a secret society; but is secrecy a crime? The world itself, the universe, the God of eternal truth, are surrounded with an impenetrable veil that no mortal eye ever pierced; and shall it be denied that these do not exist because their secrets are not revealed at our bidding? Shall we pronounce them evil because their operations are hidden from our view and above our comprehension?

So far from secrecy being an objection to our Order, we claim it as a recommendation. It is the mystic tie that binds us together in indissoluble brotherhood, prompting us to deeds of brotherly love and benevolence; it comes and entwines itself around our fraternity, like the refreshing yet invisible breeze that at summer noontide fans our burning forehead, invigorating the system with its coolness, and gladdening our hearts with its freshness and purity. In this respect we have the sanction of ages. We challenge anyone to point out a single nation or people whose career is sketched on the pages of history, among whom there did not exist secret institutions. To go further, there is not an enlightened Government now existing on the face of the globe, that does not permit its legislative councils to resolve themselves into secret conclave. Even in a free country, under a free constitution, the legislative bodies can close their doors, and sit for days, for weeks, for months, concocting measures of vital importance



to the entire population, and should any member of that body dare to reveal its operations, he would subject himself to the severest censure, if not to expulsion.

To be initiated as a member of our Order is not, as many suppose, "to take a leap in the dark." The fundamental principles of the Order are before the world ; its deeds are not concealed from public scrutiny ; while the Constitution and Laws of our society are within the reach of all who wish to examine them. But then, our mysteries within the *inner* veil of our altars, that none except members of the fraternity are permitted to behold ; solemn and sublime truths are there inculcated that have never reached the ear of any save those who have proved themselves worthy of the sacred trust. They have remained there for ages—hallowed archives in the sanctuary of our temple—and have never crossed its portal ; and there we hope, and pray, they will ever remain, unsullied, inviolate, and untarnished.

Our order is the handmaid of virtue and religion, and it must flourish. It calls into life and action the best and holiest feelings of our nature, and success must crown our efforts. Our course is onward, and we may look forward with confidence to a day, not far distant, when our society shall find an abiding place in every village and hamlet in our land, and the smoke of our altars shall go up from a thousand hills.



# CONSTITUTION

—OF THE—

Subordinate Lodges under the Jurisdiction of the  
Grand Lodge of Ontario.

## PREAMBLE.

By the authority vested in it by its Charter, and by the laws and usages of the Order, the Grand Lodge of Ontario, of the Independent Order of Oddfellows, hereby ordains the following as the CONSTITUTION of all Subordinate Lodges working under its immediate jurisdiction:

## TITLES AND POWERS.

Clause 1.—This Lodge shall be constituted of at least five members of the Third Degree, or Degree of Truth, and shall be hailed and entitled Rond Eau Lodge, No. 40, I. O. O. F., of Ontario, and shall possess the full powers and privileges of a Subordinate Lodge, holding a legal, unreclaimed and valid Charter, duly granted and formally presented by the Grand Lodge of Ontario.

## MEMBERSHIP.

Clause 2.—Candidates for membership, by initiation, in this Lodge, must be free, white males, of not less than twenty-one years of age, of good moral character, and in sound health, and resident within the jurisdiction of this Lodge.

Clause 3.—Every application for membership must be submitted in writing in the form provided by the Sovereign Grand Lodge, and must be accompanied by a reference to at least two other members of the Lodge, and a certificate of good

health from a physician selected by the Lodge, on the form provided by the Grand Lodge.

Clause 4.—The application so made shall be referred to a committee of three members, two of whom shall be appointed by the N. G., and one by the V. G., who shall report thereon at the next regular meeting unless excused by a two-thirds vote of the members present, or unless the application be withdrawn by the proposer.

Clause 5.—A ballot shall be taken on the application immediately after the presentation of such report, when, if less than three black balls be found, the candidate shall be accepted; if three or more, he shall be rejected, and so declared; and any proposition fee prepaid by him shall be returned.

Clause 6.—Any Brother or Ancient Oddfellow, desirous of joining this Lodge, must present a Withdrawal Card or Dismissal Certificate from the Lodge of which he was previously a member, and his application shall then be disposed of according to the above regulations, provided that in case of the application of a brother, who, within six months previous to such application, has been a member of a Lodge which has merged into or united with this Lodge the vote necessary to receive shall be a majority vote by ballot.

Clause 7.—Any candidate requiring admission more than thirteen weeks after his election must be again proposed and balloted for, as in the case of a new candidate.

Clause 8.—The rejection of any candidate for membership shall be immediately intimated to every Subordinate Lodge in the city, town or village in which such rejection takes place.

Clause 9.—No candidate for membership by initiation who has been rejected can again be proposed until at least six months after his rejection.

Clause 10.—No person shall be admitted to hon-

# CONSTITUTION.

orary membership in this Lodge, nor hold membership in this or any other Subordinate Lodge in this Order at the same time.

Clause 11.—No proposition for membership, either by initiation or by card, shall be received or acted upon, if the applicant's residence be out of this jurisdiction (without the consent of the Grand Master of the jurisdiction in which he resides), nor if his residence be nearer to any other Lodge by the nearest travelled route, unless consent of the latter be obtained; and in the event of the violation of this clause, this Lodge shall pay over all fees received from such applicant to the Lodge within whose jurisdiction he resided, and shall also be liable to suspension by the Grand Lodge or Grand Master.

Clause 12.—This Constitution for the government of Subordinate Lodges, and the By-laws and Rules of Order made thereunder, and the Constitution and By-laws and Rules of Order of the Grand Lodge of Ontario, shall constitute the contract between the Order and each member thereof; and every member from the time of his initiation or admission by card, and so long as he continues in membership in the Order, shall be bound by every clause and article therein contained, and shall be subject thereto in every particular.

Clause 13.—Every member shall sign the Constitution and By-laws of this Lodge on his admission thereto, but such signature shall not be necessary for the authentication of the aforesaid contract, which contract is complete by the member's initiation or admission by card, such admission by card dating always from the time that he has been accepted by vote of this Lodge; and every member shall be subject to the said laws as aforesaid, although he may not have signed his name thereto.

## DEGREES.

Clause 14.—Every member previous to his receiving any of the degrees shall present a certifi-

cate from the P. S. that he is not in arrears to the Lodge, and that he has paid all charges for the said degree; after which he shall be balloted for. Balloting shall be had when the Lodge is open in the Third Degree, and one ballot shall be taken for all the degrees for which he has applied.

Clause 15.—If, on such ballot, three or more black balls appear, the applicant shall be rejected, otherwise he shall be considered eligible, and shall be admitted to the Degree or Degrees applied for. In case of rejection he shall not be again balloted for to receive the Degrees unless two weeks' notice is given immediately preceding the meeting at which such ballot is taken.

## CARDS.

Clause 16.—Any member in good standing and clear of the books, desiring to withdraw from this Lodge, may signify such desire either personally in open Lodge or by a letter addressed to the Secretary, whereupon the Lodge shall proceed to a ballot, with ball ballots, and a majority vote of the members present shall be necessary to the granting of such Withdrawal Card. If a majority of the members present refuse to grant such Card, the applicant therefor may tender a written resignation of his membership, and shall be entitled to receive from the Secretary, under the seal of the Lodge, a certificate that he has resigned membership, and such certificate shall be sufficient evidence that the member was in good standing at the time of his resignation; provided that, upon the refusal of the card, the member applying for the same shall have the right of appeal to the Grand Lodge.

Clause 17.—Any member of this Lodge in good standing and free from all charges shall be entitled to a Visiting Card on payment of all dues for the period for which said Card is required, and of a fee not exceeding fifty cents. During recess of the



## CONSTITUTION OF

Lodge such Card may be issued by the N. G. and Secretary.

## RE-ADMISSION.

Clause 18.—Should any member receiving a Withdrawal Card from this Lodge apply within twelve months thereafter to be re-admitted to membership and be accepted, the Lodge may re-mit in his favor the entrance fee, or any portion thereof.

## ELECTIVE OFFICERS.

Clause 19.—The Elective Officers of this Lodge shall be Noble Grand, Vice-Grand, Recording Secretary, Permanent Secretary and Treasurer.

Clause 20.—No brother shall be eligible for the office of N. G. until he has served a term as V. G., nor of V. G. until he has served a term in some inferior office, except that of Chaplain, has attained the Third Degree and is in good standing. All officers shall be eligible for re-election.

Clause 21.—Nominations for the Elective Offices shall be made only at the two meetings next preceding that fixed for the elections thereto, and no nominee shall be balloted for who has not signified his willingness to accept the office for which he may be named.

Clause 22.—The Election of Officers shall take place at the last regular meeting in each term. If for any elective office, or for the office of Representative to the Grand Lodge, only one member shall be in nomination, such member shall be declared elected by acclamation; should there be two or more candidates duly nominated, the members present shall proceed to elect one of such candidates by ballot; and only members in good standing shall be entitled to vote.

Clause 23.—A majority of all the legal votes cast shall be necessary to election. Should there be no choice of an officer on any ballot, a new ballot shall forthwith take place, and after each ballot

the name of each candidate who may have received the smallest number of votes, as well as those who shall receive no votes, shall be withdrawn.

**APPOINTED OFFICERS.**

Clause 24.—The appointed Officers of this Lodge shall be W., C., O.G., I.G., R.S.N.G., L.S.N.G., R.S.V.G., L.S.V.G., R.S.S., and L.S.S., and the Lodge may at its option add a Chaplain.

Clause 25.—These Officers shall be appointed by the N.G., immediately after his installation, except the R.S.V.G. and L.S.V.G., who shall be appointed at the same time by the V.G.

Clause 26.—All members appointed as Officers must be in good standing and must have attained to the Third Degree.

Clause 27.—The N. G., with the consent of the Lodge, may appoint as O.G. a brother of the Third Degree belonging to any other Lodge in this jurisdiction.

Clause 28.—This Lodge may at any time elect a Physician, Solicitor, or other officer, required for the operation of the legitimate work of the Lodge, but the person so elected, shall not, as such officer be subject to any of the laws of the Order relating to membership, qualification, or honours, and may be elected under a by-law, resolution, or in any manner and at any time that the Lodge may decide.

**INSTALLATION.**

Clause 29.—The Officers of this Lodge shall be installed at the first regular meeting in the term for which they have been elected or appointed, except that the installation of an officer chosen to fill a vacancy may take place on the night of his election or appointment. An officer re-elected or re-appointed must be again installed.

**VACANCIES IN OFFICE.**

Clause 30.—Any office, the occupant of which may have been absent without satisfactory excuse

## CONSTITUTION OF

from three successive regular meetings, may be declared vacant by vote of the Lodge, on a motion to that effect, provided notice of such motion has been given at the regular meeting previous to that at which the vote is to be taken.

Clause 31.—Any vacancy in office by resignation, death or otherwise, shall be filled by election or appointment, as the case may be. In the case of elective officers, the election may take place on the second night of nomination; and the members so elected or appointed shall be entitled to the privileges and honors of the office, provided they complete the term.

### DUTIES AND POWERS OF OFFICERS.

Clause 32.—The Officers of this Lodge shall perform such duties and be invested with such powers as are prescribed by the Charge Books and Usages of the Order, the Laws of the Grand Lodge of Ontario and of the Sovereign Grand Lodge, and the By-laws and Resolutions of this Lodge.

### SESSIONS.

Clause 33.—This lodge shall hold its meetings weekly or semi-monthly, on such evening and at such time as may be provided by its By-laws, provided always, that if its terms are semi-monthly, twenty-six nights' service shall constitute the term of office, and if yearly not less than twenty-four.

Clause 34.—Special sessions may be called by the N. G., or in the absence of that officer from the place, by the V.G., such notice therefor being given as may be required by the By-laws of the Lodge. The notice shall contain the particular reason for calling the same, and no business but that expressed in such notice shall be entered upon at such special meeting. It shall be the duty of the N.G. to call a special meeting when requested in writing so to do by not less than five members.

Clause 35.—Should any regular meeting fall upon any legally established or recognized holiday,

## SUBORDINATE LODGES.

17

the Lodge may by resolution passed at the preceding regular meeting, omit such meeting; and any business that should by law or resolution be transacted at that time shall be taken up at the regular meeting following.

Clause 36.—No business shall be transacted at any regular or special meeting, unless at least five members of this Lodge be then present, nor otherwise than according to Rules of Order annexed to this Constitution.

Clause 37.—Members of other Lodges may be admitted as Visitors, provided they give the password for the term, present a proper card, or are introduced by an elective Grand Officer, or by any Representative to the Sovereign Grand Lodge from the Grand Lodge or Grand Encampment of Ontario.

### TERMS.

Clause 38.—The terms of this Lodge shall be semi-annual or annual, as provided by its By-laws, and shall commence on the first regular meeting in July and January respectively, if semi-annually, and on the first regular meeting in January if annual.

Clause 39.—Every term shall be held to close on the day on which the succeeding one may commence, and at the moment the Lodge opens.

### RETURNS.

Clause 40.—It shall be the duty of the N. G. and Per. Sec. to prepare and forward to the Grand Secretary of Ontario, immediately on the expiry of their term of office, a regular return of the work of such term, with the result of election of officers, etc., in accordance with such blank form of semi-annual or annual return as the Grand Lodge may from time to time direct to be used.

Clause 41.—Such semi-annual return shall be accompanied by the amount due the Grand Lodge, the same being twenty-five cents for each unsuspended member on said return.

## CONSTITUTION OF

Clause 42.—A fine of two dollars shall be payable by this Lodge for every month that may elapse after the close of any semi-annual term and until the returns required by the preceding clauses are placed in the possession of the Grand Lodge, and a further fine of fifty cents per day, for every day that shall elapse after the 25th day of July, until the returns for the term preceding are sent to the Grand Secretary.

Clause 43.—Should this Lodge, or the officers thereof, fail to make the returns required by the preceding clauses for twelve months, it shall thereby become liable to the forfeiture of its Charter, and it shall be the duty of the last installed officers to transmit or surrender to the Grand Master, on requisition from him to that effect (or to such other brother as may be appointed by the Grand Lodge or Grand Master to receive the same), the Charter, books, papers, furniture and funds of the Lodge.

## CONTRIBUTIONS.

Clause 44.—There shall be one general fund for the payment of all benefits, charity and expenses of maintenance; but the Lodge may provide, by its By-laws, for the institution of a special fund or funds, for any of the benevolent purposes contemplated by the Order.

Clause 45.—The receipts and disbursements on account of any special fund shall be kept separate and distinct from the general fund, and any money appropriated to a Widows' and Orphans' fund shall be used only for the payment of benefits and relief to the widows and orphans of deceased members of this Lodge. No portion of the regular dues, initiation or degree fees of the Lodge shall be applied to a contingent fund or special fund provided for amusement or entertainment purposes or for any purpose other than the payment of benefits, relief and general maintenance.



Clause 46.—The initiation fee of this Lodge must be paid, in every case, previous to the admission of the candidate, and shall not be less than five dollars ; and the fees for Degrees shall not be at a less rate than two dollars for each of the three Degrees.

Clause 47.—The contribution of each member to the general fund of this Lodge shall be determined by By-law, provided it be not less than ten cents per week ; and the Lodge may require the same to be paid quarterly in advance.

Clause 48.—The fee for a Withdrawal or Visiting Card shall not exceed fifty cents, and may be applied to the general fund or any special fund, as the Lodge may provide by its By-laws.

Clause 49.—Such monies in possession of the Lodge as may not be required for immediate use may be invested in stock debentures, or securities of the Government of Canada, or of the Province of Ontario, or in securities which are a first charge on lands held in fee simple ; but in no case shall they be loaned to members of the Order ; nor shall they be loaned to individuals on personal security, or invested in private enterprises of any kind.

Clause 50.—Whenever the available cash assets of this Lodge shall be reduced below an amount equal to ten dollars for each unsuspended member, the Lodge may, either by by-law or by resolution adopted after two week's notice, assess its members equally in a sum sufficient to increase the funds to the amount required to make up the deficiency.

#### DISBURSEMENTS.

Clause 51.—Every member, qualified as required by the By-laws, if rendered incapable of following his usual or other attainable occupation by sickness or disability (not occasioned by drunkenness or other immoral conduct on his part) or by reason of infirmity from old age, having no available means of support, shall be entitled to receive from

## CONSTITUTION OF

the General Fund such weekly sick benefit as may be fixed by the By-laws, provided such weekly benefit shall not exceed one-half the amount of the annual receipts per member, from dues and permanent investments. The Lodge shall not be held to pay such benefit for any term of sickness shorter than one week; but after one week's sickness the Brother shall be entitled to benefits for each additional day or days that he may be ill.

Clause 52.—The Lodge may provide by its By-laws for the reduction of the weekly sick benefit payable to any member after such member has received benefits for twelve months of continuous sickness, and such By-law shall apply to any member who may be receiving benefits at the time of its adoption.

Clause 53.—In case of the death of a member, qualified as required by the By-laws, there shall be paid to his widow, children or other relatives who may at the time of his death have been depending on him for support, a Funeral Benefit, in such sum as may be fixed by the By-laws of this Lodge. In the event of the deceased member leaving no such dependent relative, the said Funeral Benefit, or as much thereof as may be necessary, shall be applied by the Lodge to defraying his funeral expenses—if any are incurred.

Clause 54.—The Lodge may, by its By-laws, make such provisions as shall seem meet for the relief of members in a state of pecuniary distress.

Clause 55.—The Lodge shall make such disposition of its Widows' and Orphans' Fund for the relief and benefit of the widows and orphans of deceased members of this lodge, who were in good standing as required by the By-laws at the time of their decease, as it shall see fit, except by annuity.

Clause 56.—The Lodge may, by By-law, fix the time after admission at which a member shall become entitled to benefits, but a member admitted

## SUBORDINATE LODGES.

21

on an unexpired Withdrawal Card shall be entitled to benefits immediately upon his admission to membership.

### PENALTIES.

Clause 57.—Any member who shall violate any of the laws, principles or practices of the Order, or any part of the Constitution or By-laws of this Lodge, shall be subject to be fined, reprimanded, suspended or expelled, as the By-laws may direct, ancient usage require, or the Lodge determine.

### TRIALS.

Clause 58.—Every member charged with an offence involving reprimand, suspension or expulsion (unless for non-payment of dues), shall be entitled to a fair trial, in accordance with the provision of this Constitution, and of the Rules of Procedure on Trials adopted by the Grand Lodge.

Clause 59.—No member of this Lodge shall be put on trial, unless charges duly specifying his alleged offence shall be first submitted to the Lodge in writing by one or more members of the Order in good standing.

Clause 60.—Any charge or charges so preferred shall be referred to a committee of five members, to be chosen by ballot, three of whom shall be a quorum; which committee shall, with as little delay as the case will admit, summon the parties, and examine and determine the matter in question in accordance with the Constitution and Rules of Procedure on Trials. In selecting this committee, only one name shall be written upon any ballot.

Clause 61.—Should the report of the Trial Committee not recommend the suspension or expulsion of the member under trial, it shall be acted upon by the Lodge on the night it is presented, unless objection is taken by any member, in which case action shall be deferred until the next regular meeting. Should the Lodge adopt the report of

## CONSTITUTION OF

the committee, such action shall be final, unless appeal is taken to the Grand Lodge.

Clause 62.—Should the Committee report in favor of suspending or expelling the member, a motion to that effect shall be submitted to the Lodge by two or more of their members, in their name.

Clause 63.—Any motion for the suspension or expulsion of a member shall be announced at the two regular meetings previous to that on which it is to be decided, which last meeting the member under charge shall be summoned to attend; and at the time so appointed, whether the implicated member be present or not, the Lodge may proceed to consider and determine the question, and may either alter, amend, adopt or reject the motion made on behalf of the Trial Committee.

Clause 64.—Any member interested shall have the right of appeal to the Grand Lodge of Ontario, provided such appeal be forwarded to the Grand Secretary within two months from the date of the action of the Lodge on the matter to be appealed against, said appeal to be prosecuted in the manner prescribed in the By-laws of the Grand Lodge; and no member shall carry the case to any of the Civil Courts, until after the same has been adjudicated upon by the Grand Lodge of Ontario, and, on further appeal, by the Sovereign Grand Lodge.

Clause 65.—When any member suspended for a definite period, for any other cause than non-payment of dues, desires to be reinstated before the expiration of his suspension, or, having been expelled, desires reinstatement, his case shall be referred to a committee of five members, who, after due investigation, shall report at the next regular meeting, and if a majority of the members then present shall vote in his favor, he shall thereupon be declared eligible for reinstatement, and, with the consent of the Grand Lodge may be reinstated.

## SUBORDINATE LODGES.

23

Clause 66.—No member shall be reinstated until he shall have paid any arrearages against him at the time of his suspension, and all dues and assessments that may have accrued since that date, except in case of a member dropped for non-payment of dues.

Clause 67.—No member who has been dropped from membership for non-payment of dues, except members of defunct Lodges and those possessing dismissal certificates, shall be again admitted to membership in any Lodge of this Order without the consent of the Lodge from which he was expelled or dropped; and in no case shall he be re-admitted without compliance with all the forms for new applicants, excepting the ceremony of initiation, and excepting also that in the case of a non-resident, he shall not be required to re-sign the Constitution.

Clause 68.—Any member of this Lodge who is in arrears for dues for one year, shall be reported to the Lodge by the P. S., and on such report shall be dropped from membership unless the Lodge, by resolution, extend the time of payment, which extension shall in no case exceed six months; provided that a member under suspension for any cause for a definite period shall not be dropped from membership until the expiration of his term of suspension.

## BY-LAWS.

Clause 69.—This Lodge shall stand fully invested with the power to adopt from time to time, such By-laws and resolutions as may be deemed expedient, and to repeal, alter or amend the same, provided they do not in anywise contravene any part of this Constitution, the Constitution and By-laws of the Grand Lodge of Ontario, or the laws, principles or customs of the Order.



## RULES OF PROCEDURE

Clause 70.—All such By-laws shall be immediately forwarded in duplicate to the Grand Secretary, authenticated by the seal of the Lodge and the signature of the N. G. and Secretary, one copy to be retained by the Grand Lodge and the other to be returned to the Lodge, certified as approved, or otherwise, as the case may be; and no such By-laws shall be operative until approved by the Grand Lodge, or, in its recess, by its Committee on Laws of Subordinates.

### AMENDMENTS.

Clause 71.—This Constitution and the Rules of Procedure on Trials, and Rules of Order for Subordinate Lodges or any part thereof, shall not be altered, amended, suspended or annulled, unless by action of the Grand Lodge of Ontario, and then only by a two-thirds vote of the representatives present and voting.

[For the convenience of Lodges, the Rules of Procedure on Trials are placed here, though not part of the Constitution.]

### RULES OF PROCEDURE ON TRIALS.

1st.—All charges against members of this Order shall be drawn substantially in the manner prescribed in "Form A," and be submitted direct to the lodge of which the accused is a member, in duplicate, signed by a member of the Order in good standing. The general charge shall be an averment of "Conduct unbecoming an Oddfellow," followed by specification or specifications, stating the time, place and circumstances of the offence or offences.

2nd.—The lodge shall, immediately after the reading of the charge, choose by ballot a Committee of five, as near as possible from among the peers of the accused, three of whom shall be a quorum, to whom the charge shall be referred. In selecting this Committee only one name shall be

written upon any ballot, and the first elected shall be the Convener thereof.

3rd.—The accused or accuser, or any member of the lodge acting for either of them, may challenge, for cause, any name appearing on the ballot. The grounds of challenge shall be stated and considered by the lodge, and a majority vote shall be necessary to sustain the objection made.

4th.—The Secretary shall affix the seal of the lodge to one copy of the charge and specifications, and certify it substantially according to "Form B," and serve or cause the same to be served upon the accused, either personally or by leaving it at his usual place of residence. The Secretary shall also certify under seal the duplicate charge and deliver it to the Convener of the Committee, with the notice, according to "Form C," of these rules.

5th.—The accused shall, within one week from the receipt by him of the charge and specifications serve his plea or answer to the same upon the Convener of the Committee, by either or several of the answers shown in "Form E."

6th.—The Convener of the Committee shall, on receipt of the plea in defence, or at the expiration of the time limited therefor, with reasonable diligence, call a meeting of the Committee, to attend which the accuser or accused shall be served with personal notice, if they can be found, or by leaving the same at their usual place of residence, according to "Form D," at least one week prior to the time fixed for trial.

7th.—At the meeting, a Chairman and Secretary shall be appointed and the trial proceed by examination of the parties and witnesses on their behalf. Either party may amend their proceedings by leave of the Committee.

8th.—The report of the Committee shall state their finding on each specification of the charge,

## RULES OF PROCEDURE

according to "Form F," and shall be accompanied by an accurate record of their proceedings, rulings and decisions, together with the original evidence taken during the trial, which shall be submitted to the lodge within a reasonable time after the case has been submitted to them. Should there be a minority report, it may be presented in a similar manner at the same time. The minutes of the Committee should show:—

I. The date and place of each meeting, and the parties present.

II. The exceptions taken by either party, and the decisions thereon.

III. Parol evidence in full, subscribed by the witnesses.

IV. All documentary evidence, marked as exhibits.

9th.—The finding of the Committee shall be entered in the minutes by the Secretary, who shall forthwith notify both parties that the report has been submitted, and all parties shall be entitled to a copy thereof.

10th.—The lodge shall take up the report for consideration at the regular meeting to be held two weeks after it has been submitted, and may amend, affirm or reverse the finding of the Committee upon any one or all of the allegations in the charge or their ruling thereon.

11th.—The final decision of the lodge shall be notified to both parties by the Secretary, immediately.

12th.—Either party may appeal from the decision of the Lodge to the Grand Lodge, within three months from the action of the lodge thereon. The lodge shall transmit to the Grand Secretary a copy of all the proceedings regularly certified, upon receiving the costs and charges of copying and mailing the same.

FORM A.—CHARGE AND SPECIFICATIONS.

To.....Lodge, No.....I.O.O.F. :

The undersigned, a member in good standing of.....  
Lodge, No.....does hereby charge Bro. A. B. of.....  
Lodge, No.....with conduct unbecoming an Oddfellow; the  
grounds for such charge being more fully set forth in the fol-  
lowing specifications, to wit :

1st. For that he, the said A. B., did, on the.....day  
of.....18....at the (Specify the offence and circumstances,  
and continue with further specifications. Each separate thing  
in violation of law to be under a separate place in the charge.)

Contrary to the laws and usages of the Order.

Date..... (Signed.)

B. B.

FORM B.—NOTICE OF CHARGE TO THE ACCUSED.

(Date).....18....

Bro.....I hereby enclose a copy of charge and  
specifications preferred against you by.....of  
..... The same was referred to a committee, con-  
sisting of.....(give names)..... You are required  
to file your answer to the charge and specifications, according to  
the form prescribed, within one week from the service of this  
notice, with the first named member of the committee, who will  
notify you of the time and place of trial.

Fraternally,

.....Secretary.

FORM C.—NOTICE TO CONVENER OF COMMITTEE.

(Date).....18....

To Bro.....

I enclose you a charge preferred by.....against  
.....which charge was referred to.....(give  
names) for trial, of which committee you are convener. The  
accused was served with a copy of the charge on the.....  
day of.....and notified to file his answer thereto with  
you within one week, when you will cause the committee to  
meet and proceed with the trial.

Fraternally,

.....Secretary.

# **RULES OF PROCEDURE**

## **FORM D.—NOTICE TO ACCUSER OR ACCUSED.**

To..... (Date).....18....  
 each party.) A. B. or C. D. (as the case may be, one to  
 The Committee on Trial of the charge and specifications  
 made by.....against.....will meet at  
 .....on.....day of.....at.....  
 o'clock p. m., to hear and determine the same. You are requir-  
 ed to attend with your witnesses, and (prosecute or defend the  
 same as the case may be.)  
 I am yours fraternally,  
 .....Convener of Committee.

## **FORM E.—PLEAS IN DEFENCE.**

I, A. B., mentioned in the charge and specifications, pre-  
 ferred by B. B., on the.....day of.....say :  
 1st. That the offence in the charge mentioned is not within  
 the legal jurisdiction of the lodge  
 2nd. That I am not guilty.  
 3rd. Guilty.  
 4th. I admit the fact stated, but will justify the alleged  
 offence;  
 5th. The complaint is frivolous.

## **FORM F.—REPORT OF COMMITTEE ON TRIAL.**

To..... (Date).....18....  
 .....Lodge, No.....I.O.C.F.  
 The undersigned (a majority of the) committee appointed  
 to investigate the charge and specifications preferred by.....  
 .....against.....respectfully report as follows :  
 (State the finding on each specification.) The minutes of the  
 committee, evidence taken, and papers pertaining to the trial  
 are submitted herewith.  
 (Signed by the committee.)

FORM G.—DECLARATION OF WITNESS.

You sincerely declare, upon your honor as as Oddfellow, that the evidence you shall give in the matter of.....  
.....against.....now pending, shall be the truth, the whole truth, and nothing but the truth. Thus you declare.

(The following additional forms are recommended by the Sovereign Grand Lodge, as are here submitted, modified to suit the laws and usages of this jurisdiction. Notices to accused and to witnesses should, if possible, be delivered personally, and should be endorsed on the back as delivered, over the signature of the person so delivering; and the receipt thereof should be acknowledged over the signature of the person to whom it is delivered.—Jour. S. G. L., pp. 6542, 6590.—C.)

FORM H.—SUBPŒNA.

.....Lodge, No.....I.O.O.F.

To.....

You are hereby notified and required to appear before the committee heretofore appointed to try the charges preferred by Bro.....at.....on the.....day, of.....18.....at.....o'clock.....of that day, to testify as a witness therein on behalf of said Bro.....

By order of committee,

.....Sec. Com.

FORM I.—NOTICE OF FILING REPORT.

.....Lodge, No....I.O.O.F.

To.....18....

Sir and Bro.—Take notice that the committee heretofore appointed to try the charges preferred against you by Bro.....have this day filed their report thereon, which will be considered by the lodge at the meeting to be held on the evening of the.....day of.....18....

Yours in F. L. and T.,

.....Rec. Sec.



# **RULES OF PROCEDURE**

## **FORM J.—NOTICE OF APPEAL.**

To.....Lodge, No.....I.O.O.F.:

Take notice that the undersigned hereby appeals from the action and judgment of this lodge in the matter of charges preferred against him by Bro.....on the following grounds:—

1st.—The evidence was insufficient to sustain such charges, or the report of the committee thereon, in this (here insert wherein the evidence was insufficient.)

2nd. Errors committed at the trial, and by the Trial Committee, as follows: (Here insert errors complained of.)

Dated at.....the.....day of.....18....

## **EVIDENCE AND WITNESSES.**

1. The evidence competent to be admitted before the Committee on Trial shall be:—

a Parol evidence (*i. e.*, testimony of living witnesses before Committee).

b Depositions procured in the manner prescribed by the Sovereign Grand Lodge.

c Regularly certified minutes of the Lodge.

d Regularly proved documentary evidence.

Hearsay evidence cannot be received. The Committee will determine the admissibility of evidence offered, subject to exception by either party. The exceptions so taken shall be noted by the Committee upon its minutes.

2. Members of the Order shall testify under their obligations as Oddfellows, according to "Form G," to be administered by the Chairman of the Committee.

In case either the party making a charge or the party against whom a charge has been made, desires to have the evidence of any person not a member of the Order, the same shall be taken as follows:

The party giving the evidence shall make a statutory declaration of all the facts relating to the matter within his own knowledge, in the manner provided for the taking of statutory declarations by chapter 37 of the Statutes

of Canada, 37 Victoria (1874), and to be taken before any of the persons therein authorized to take such declarations; and such declarations when so taken shall be received by the Committee appointed to try the case; provided always, that the party procuring such declaration to be taken, shall give to the opposite party forty-eight hours' notice in writing of the time and place where and when such declaration will be taken, and the party receiving such notice shall have the right to attend at the time and place appointed, for the purpose of asking such questions as he may wish of the party making such declaration, and the replies to such questions shall be embodied in the declaration; and in case such notice as is herein required shall not be given, such declaration shall not be received by the Committee in evidence. Should the party so notified not attend at the time and place appointed, the declaration shall be taken in his absence, and shall be received by the Committee as if the said party had been present.

3. Depositions of absent witnesses shall be procured by interrogatories and cross-interrogatories, in the form prescribed by the Sovereign Grand Lodge, subject to objection by either party, to be determined by the Committee.

4. The attendance of witnesses must be procured by the party desiring to call them.

5. Any member of the Order refusing or neglecting to give evidence or produce documentary evidence in his possession, upon the application of the party requiring his testimony, shall then be required by the Committee to give such evidence, and if he shall refuse, after being so required by the Committee to give or produce such evidence, he shall be reported to his lodge, which lodge shall take such action as they may deem necessary to compel the production of such evidence.

## RULES OF ORDER FOR LODGES SUBORDINATE TO THE GRAND LODGE OF ONTARIO.

I. As soon as the Presiding Officer shall have taken the chair the officers and brothers present shall take their respective stations, and the lodge shall then be opened in ancient form.

II. The order of procedure after opening, shall be as follows ;

1. The calling of the roll of officers.
2. The reading by the secretary of the minutes of the last lodge night ; the consideration of any objections which may be made to any part thereof, and their approval, with or without amendment, as the case may require.
3. The consideration of any excuses which may be offered by absentees from previous meetings.
4. The receiving and consideration of any reports from the Visiting Committee, or from other brothers who may have to report the fact of any brother being sick or in distress.
5. The nomination or election of officers, on the evening designated for such nomination or election.
6. The receiving and consideration of reports of Committee on Character, and balloting thereon.
7. The initiation of candidates for membership.
8. The receiving of propositions for membership, and their reference to Committees on Character.
9. The receiving and consideration of any reports of officers of Standing Committees, which may require to be made in pursuance of the by-laws.
10. The receiving and consideration of any reports of Special Committees, in the order of their seniority.
11. The reading and consideration of accounts

and other communications in the hands of the Secretary.

12. Good and welfare ; being *first*, unfinished business, in order of priority at former meetings ; and *secondly*, new business.

13. The closing of the lodge.

III. Any member offering a motion must do so in writing, if a request to that effect be made by the Secretary, the Presiding Officer, or the lodge.

IV. No question shall be put by the Presiding Officer, unless regularly moved and seconded ; nor be open for consideration until so put ; and, when put, no other motion shall be receivable, unless it be a motion—

- |                                   |                  |
|-----------------------------------|------------------|
| 1. To adjourn ;                   | 4. To postpone ; |
| 2. To lay on the table ;          | 5. To refer ; or |
| 3. To put the previous question ; | 6. To amend.     |

These several motions, if made, shall have precedence in the order above stated, and the first, second and third thereof, shall be decided without debate.

V. The Previous Question shall be put from the Chair, only after it shall have been ascertained that the call therefor is sustained by a majority of the members of the lodge present, and shall then always be put in the words following : "*Shall the question be now put !*" which words shall be understood to have reference to whatever question may be pending immediately before such call for the previous question may have been made.

VI. If the vote of the Lodge, taken pursuant to such call for the previous question, be in the affirmative, the Presiding Officer shall thereupon forthwith put to vote the question so pending, immediately before such call, and shall allow no amendment or further debate thereon ; and if, on the other hand, the vote of the Lodge be in the negative, the Presiding Officer shall be thereby precluded from putting to vote, during the re-

## RULES OF ORDER.

mainder of the current term, the question pending as aforesaid.

VII. Any member may require the division of a question, when the sense will admit of it.

VIII. When a blank is to be filled, the question shall first be taken on the highest sum or number, or longest or latest time proposed.

IX. The Yeas and Nays shall be taken and recorded on the call of any member, duly seconded.

X. After any question, except that of indefinite postponement or the previous question, may have been decided, any two members, having voted in the majority, may, at the same or next regular meeting, move for a reconsideration thereof; but no discussion on the main question shall be allowed upon such motion.

XI. Any question decided by the Lodge shall not again be brought before it, otherwise than by reconsideration, as provided in the foregoing rule, unless notice thereof shall have been given at the meeting immediately preceding; and such notice shall not be received during the term in which the question has been decided.

XII. Every member shall have the privilege of speaking twice on any question, but not oftener, unless by permission of the Presiding Officer.

XIII. Any Brother intending to speak on a question shall rise in his place and respectfully address the Presiding Officer, confining himself to the question, and avoiding personalities; and should more than one Brother rise to speak at the same time, the Presiding Officer shall determine which is entitled to the floor.

XIV. The Presiding Officer, or any member, may call a Brother to order while speaking; and, in such case, the debate shall be forthwith suspended, and the Brother so called to order shall not proceed until the point of order thus raised be determined, nor speak upon such point of order

unless it be to make necessary explanations or appeal from the decision of the Chair.

XV. In all cases where a member may appeal from the decision of the Chair, he shall use the words following, and none other, unless it be for necessary explanation: "*N. G., I respectfully appeal from the decision of the Chair to the Lodge,*" and the Lodge shall, after such explanation from the Presiding Officer as he shall deem necessary, proceed forthwith to consider and vote upon the question: "*Will the Lodge sustain the decision of the Chair?*"

XVI. Any Brother who may have been called to order for manifestation of temper, or improper feeling, must apologize to the Lodge or to any aggrieved party, if required to do so by the Presiding Officer, and shall not speak again on the pending question, except to explain or apologize, unless specially permitted to do so by the Presiding Officer.

XVII. The Presiding Officer of the Lodge may at any time, require all members present to vote upon any pending question, or may excuse any member or members from so doing.

XVIII. Brothers, not members of this Lodge, may address the Lodge on receiving permission to that effect from the Presiding Officer.

XIX. No Brother shall retire while the Lodge is open, without permission of the Presiding Officer.

XX. A motion to suspend or alter the Order of Procedure, as contained in Rule II, for the remainder of the meeting, may, at any time, be carried by a vote of not less than two-thirds of the members present and voting thereon; but no motion to suspend or alter such Order of Procedure for a longer term shall at any time be put to vote.

XXI. These Rules, or any part thereof, shall only be altered, amended, suspended, or annulled (except in the case provided for by Rule XX), by action of the Grand Lodge of Ontario.



# BY-LAWS

—OF—

## RONDEAU LODGE, No. 40, I.O.O.F.

### MEETINGS.

1.—This lodge shall hold its regular meetings every Friday evening at Eight o'clock. The N.G. may summon a special meeting whenever he shall deem it necessary, or when requested to do so by five members in good standing; notice of the time and object to be given by the Secretary, by means of a written or printed circular, to every Brother of the Lodge residing in town.

2.—Five members of the Degree of Truth shall constitute a quorum for the transaction of business at any regular or special meeting.

3.—No business, other than that for which such meeting may be specially called, shall be discussed at such meeting.

### MEMBERSHIP.

4.—One week's notice shall be given in open Lodge of every intended application for membership.

5.—No application for membership shall be made known to any person not a member of the Order.

6.—Applications for membership shall be in the prescribed form and shall be accompanied by the certificate of a physician (a member of this order) as to the health of applicant.

7.—Every Brother on his admission to the Lodge, shall sign an agreement to abide by its constitu-

tion and by-laws, and to pay all legal demands against him so long as he shall remain a member thereof; and shall give his place of residence to the P. S., and whenever he changes his residence he shall notify the P. S. of such change, or forfeit his claim to the attention of the Visiting Committee.

8.—No brother shall enter or retire from the Lodge during Initiation or conferring Degrees, except in case of emergency.

9.—In balloting for members the ballot box shall be placed in full view of the N. G., and the result having been inspected by the N. G., the Warden shall proceed with it to the chair of the V. G., who having inspected the same, shall announce whether the ballot is favorable or unfavorable, and the N. G. shall declare the result to the lodge.

10.—If any member of this Lodge shall disclose the rejection of a candidate for initiation or admission by card, he shall, after due trial in accordance with Clauses 57-63 of the Constitution, be subject to expulsion or such other punishment as the majority of the Lodge may determine; and whenever such rejection occurs this clause shall be read in the Lodge; and it shall be the duty of the Recording Secretary (should the Brother who proposed the candidate decline) to inform such person of his rejection, without disclosing any other circumstances or proceedings of the Lodge.

11.—Should it at any time appear to the satisfaction of this Lodge that misrepresentation has been made, in order to become a member thereof, it shall then become the duty of the Lodge, on motion to that effect, after due trial in accordance with Clauses 57-63 of the Constitution to expel, by a majority vote, the member guilty of such misrepresentation.

## BY-LAWS OF

## OFFICERS AND THEIR DUTIES.

12.—Before proceeding to open the poll for an election of Officers the N. G. shall appoint two Brothers of the Degree of Truth, in good standing, to be tellers, whose duties it shall be to guard the ballot box, to count the votes given, and to make return thereof to the N. G. and to the Lodge.

13.—In balloting for the Elective Officers of the Lodge, and for Delegates to the Grand Lodge, or other Officers, when more than one candidate is in nomination, the name of one candidate only shall be written on each ballot, and the election shall in other respects be conducted as provided by the Constitution.

14.—As soon as each ballot is completed the N.G. shall declare it closed, and no vote shall be received thereafter.

## DUTIES OF THE P. G.

15.—It shall be the duty of the Junior P. G. of the Lodge to register in a book, to be kept for that purpose, the name and residence of every widow, and the name, age and residence of every orphan child, receiving benefits from the funds of the Lodge; to watch over their welfare and interest; to visit them if residing in the Town of Blenheim, or within one mile thereof, at least once each quarter; to report their condition to the Lodge whenever occasion may require, and to perform all other duties appertaining to the office.

## DUTIES OF THE N. G.

16.—It shall be the duty of the N. G. to preside in the Lodge; to enforce a due observance of the Constitution and By-laws, and proper respect for the Grand Lodge; to see that all the Officers of the Lodge and the members of the Committees perform their respective duties as enjoined by the respective charges and laws; to take care that all fines not requiring a vote of the Lodge for their imposition be punctually charged on the books of

the P. S. ; to exercise a vigilant supervision in regard to all irregularities, subjecting Brothers to fines or other penalties at the vote of the Lodge ; to bring the same before the Lodge, whenever known to him, without fear or favor ; to take charge of the Charter of the Lodge, to have it always in the Lodge while in session ; to summon special meetings whenever he may consider it necessary, or requested to do so by any five members of the Degree of Truth of the Lodge in good standing ; to appoint all Officers and Committees not otherwise provided for ; to fill by appointment all vacancies occurring in Committees or in Offices originally filled by his appointment ; to examine the ballot box after every ballot for members, to ascertain and announce to the R. S. the result by all balloting and votes ; to give the casting vote in case of a tie on any question, except those decided by ballot ; to present a copy of the Constitution and By-laws to each Brother on admission ; to ascertain from the P. S. his receipts since last lodge night, and announce the same to the Lodge ; to cause the R. S. to invite Brothers to attend the funeral of any Brother for whom the Lodge may be chargeable with a funeral benefit ; to take charge of such funeral in the absence of competent relatives ; to receive the amount of and regulate the disbursements ; to draw upon the Treasurer for all sums voted by the Lodge, or necessary for the payment of any benefits due under these laws ; to act as Chairman of the Visiting Committee, and in the absence of any Elective Officer or other Officer appointed by the N. G., he shall appoint a qualified Brother *pro tem* to perform the duties of such Officer ; he shall perform all other duties pertaining to his office by the Constitution or By-laws of the Lodge, or by the charges and usages of the Order ; and shall not make or second any motion, or take part in any debate while in the chair, except in case of appeal from his decision.

## BY-LAWS OF

## DUTIES OF THE V. G.

17.—It shall be the duty of the V.G. to assist the N.G., and in his absence to take his chair, except during an initiation, visitation of Grand Officers, or other important occasions, when he may cause the same to be done by a P. G. ; to appoint his own supporters, and the minority of all Committees on Character; to assist in examinations of the ballot in elections for membership; to act as a member of the Visiting Committee, and whenever the N. G. is absent to act as chairman thereof; to take special charge of the door, under the N. G. and to perform such other duties as are prescribed by the charges of his office and the usages of this Order.

## DUTIES OF THE R. S.

18.—It shall be the duty of the R. S. to keep an accurate record of the proceedings of the Lodge; to take charge of, and keep in safety, the seal of the Lodge; to keep carefully and in good order all books, papers and other property belonging to his office, and to deliver the same to his successor in like good order; to fill up all certificates and cards granted by the Lodge; to write and duly dispatch all communications ordered by this Lodge, and to read the same at the next regular meeting, under the head of unfinished business; to punctually issue all notices of order of the N. G., or of the Lodge; to inform all candidates of their election or rejection when the proposer of such candidate declines to do so, but without disclosing any other fact or circumstance connected therewith; to examine the black book in reference to all nominations for membership, and acquaint the Committee on Character with the result of such examination; to fill out for the Chairman of such Committee a notice containing the names of the Committee, and also those of the candidate and referees; to preserve and file all written resolutions, motions, accounts and reports upon which action has been

taken by the Lodge ; to keep written up in good order all books placed in his charge, and to carefully preserve all papers left with him ; to attest all warrants for moneys ordered to be paid at regular meetings ; to advise the P. S. of all votes of the Lodge imposing any assessments, or imposing or remitting any fine ; and also all fines otherwise incurred by any Brother ; and shall at the second meeting in each month, enter upon the minutes of the Subordinate Lodge, a statement containing the name of every Brother who received degrees at the last degree meeting, and what degree or degrees he then received, and to record the same in a separate book ; and perform all such other duties consistent with his office, as may be required of him by the Lodge, or his charge of office ; to make out at the end of his term for the Grand Lodge, a full return of the proceedings of the Lodge during his term of office ; and for such services he shall be entitled to receive the sum of five cents per term for each member in good standing, or such other sum as the Lodge by resolution may from time to time direct.

DUTIES OF THE P. S.

19.—It shall be the duty of the P. S. to keep just and true accounts between the Lodge and its members ; to charge and collect punctually all dues, charges, assessments and fines ; to notify every Brother, by means of a written or printed circular, mailed to his address at least two weeks previous to the close of each quarter, of the amount of his arrears, and the amount of regular dues for the three months in advance ; to call the special attention of every Brother owing dues for eleven or seventeen months, as the case may be, to the provisions of these By-laws in such cases, by means of a written or printed notice, to be mailed to his address ; to advise the N. G. from time to time of the names of all Brothers owing dues for twelve or eighteen calendar months, to the end



## BY-LAWS OF

that such provisions may be punctually carried into effect ; to receive all moneys due the Lodge, and pay over the same forthwith to the Treasurer, taking his receipt for the same ; to furnish the Lodge at the first meeting in each term, with a written statement of all moneys received by him during the past term ; to have his books posted for the Finance Committee within twenty-four hours of the last meeting in each term ; to deliver up in good order all books, papers and other property pertaining to his office ; and for such services he shall be paid five cents per term for each member in good standing, or such other sum as the Lodge by resolution, may from time to time direct.

## DUTIES OF THE TREASURER.

20.—It shall be the duty of the Treasurer to receive from the P.S. all moneys of the Lodge, and carefully take charge of and deal with the same in such manner as may be required by the By-laws of the Lodge, or by any vote of the Lodge, duly passed in conformity therewith ; to pay all warrants signed by the N.G. and the R.S., but none others ; to keep a correct account of all moneys coming into his possession ; to give up all moneys in his hands to the Trustees, above the amount of \$100.00 ; to advise the P. S. punctually of the state of his books, whenever the said P. S. may require the levying of an assessment under these By-laws ; to lay before the Lodge a statement of its receipts and disbursements, at the first regular meeting in each term ; to have his books posted up for the Finance Committee within twenty-four hours after the last regular meeting in each term ; and to deliver up, when legally called upon, all moneys, bonds, papers, books and other property of the Lodge, which may be in his possession or charge, to his successor in office, or to any other Brother or Brothers whom the Lodge may appoint to receive the same ; prior to his installation into office the Treasurer shall give to the N. G. and the V. G.

or to the Lodge, as the Lodge may require, a bond of \$200.00, with two sureties, to be approved by the Lodge, for the term for which he may serve, subject to such penalties, and on such conditions as may be from time to time prescribed by the Lodge.

DUTIES OF TRUSTEES.

21.—There shall be three Trustees of this Lodge, who shall, at the second meeting in January in each year, be elected by ballot. The duties of the trustees shall be to take charge of the funds of the Lodge, except such funds as may be deemed necessary to remain in the hands of the Treasurer, (which sum shall not exceed \$100.00), and to invest the same in the stock of some chartered bank or banks of this Dominion, or in some public stock of the Dominion, or other stock fully guaranteed by Act of Parliament, and in first mortgages on real estate. Each trustee, before entering upon his term of office, shall give a bond of \$500.00, with two sureties of \$250.00 each, to the N. G. and the V. G., or to the Lodge, as the Lodge may require, to be approved of by the Lodge, for the faithful performance of his duties as such Trustee. They shall give a full return on the first meeting in each term of all moneys in their hands, and how invested, and on what security. All Brothers elected as trustees must be members of the Degree of Truth, in good standing at the time of their election, of whom one at least must be a Past Grand.

DUTIES OF REPRESENTATIVES TO THE GRAND LODGE

22.—It shall be the duty of the Representatives to the Grand Lodge, within four weeks after the close of the sessions of the Grand Lodge, to prepare and submit a report of the general business and proceedings of the sessions thereof; to furnish the Lodge with copies of the Official Reports of all Grand Officers of the Grand Lodge, who may be required to make the same; to exemplify the secret or unwritten work of the Initiatory Degree

**BY-LAWS OF**  
and the Degrees of Friendship, Brotherly Love  
and Truth.

#### DUTIES OF THE WARDEN.

23.—It shall be the duty of the Warden to take charge of the regalia and other property of the Lodge, except when a keeper is employed for that purpose; to act as Chairman of the Property Committee; to answer for the Officers during roll call; to inform the N. G. of the result of a vote when requested to do so; and perform such other duties as are prescribed by the charges of his office.

#### DUTIES OF THE CHAPLAIN.

24.—The Chaplain shall assist in opening and closing the Lodge, according to the requirements of his office.

#### DUTIES OF THE PHYSICIAN.

25.—The duty of the Physician shall be to examine all applicants for admision into the Lodge, and to forward to the Secretary a sealed certificate of the state of their health.

#### CHARGES OF OFFICERS.

26.—Every Officer who may be required to state his duties, or to deliver any charge in the Lodge, shall commit his part to memory within four weeks from the time of his installation.

#### DISMISSAL OF OFFICERS.

27.—Any Officer charged with official misconduct may be suspended or dismissed from office, by a vote of two-thirds of the Brothers of the Lodge present and voting on any motion to that effect, provided always that he has first received a fair trial according to clauses 57-63 of the Constitution.

#### COMMITTEES.

28.—There shall be the following standing committees to serve for the current term, viz :—Visiting, Finance, and Property Committee. The Visit-

ing Committee shall be composed of the Officers named in Clause 29 of these By-laws. The Finance and Property Committee shall be appointed by the N. G., (other than ex-officio members) immediately after his installation ; such appointments being subject to the approval and modification of the Lodge.

VISITING COMMITTEE.

29.—The Visiting Committee shall consist of seven members, viz :—The V. G., R. S. N. G., L. S. N. G., R. S. V. G., L. S. V. G., W. and C., together with the V. G., who shall be chairman ex-officio.

30.—It shall be the duty of each member of this Committee on the day set apart for him, viz :—

V. G.	.....	Wednesday,
W.	.....	Thursday,
R. S. N. G.	.....	Friday,
L. S. N. G.	.....	Saturday,
R. S. V. G.	.....	Sunday,
L. S. V. G.	.....	Monday,
C.	.....	Tuesday,

to visit every sick Brother of this Lodge within twenty-four hours after receiving information of his illness, (provided that he be in the Town of Blenheim, or within one mile thereof), and to render him such aid as the law provides or the Lodge directs.

ATTENDING SICK BRETHREN.

31.—It shall be the duty of the N. G. to make such arrangements, that sick Brothers of the Lodge, if within one mile of the Town of Blenheim, shall be visited once each day during their illness by at least one member of this Committee ; to keep a correct roll of the names and residences of all the Brothers of the Lodge for the use of the Committee ; and whenever circumstances require it, to call upon as many of the Brothers in order as they stand upon such roll, as may be necessary to

## BY-LAWS OF

secure the attendance and services of two Brothers to watch nightly with any sick Brother.

32.—In the case of contagious or infectious disease, it shall not be incumbent on members of this committee personally to visit the sick Brother, and should attendance be required, instead of calling upon the Brothers as above specified, the N. G. shall employ a nurse, to be paid from the funds of the Lodge.

33.—It shall be the duty of each member residing within the Town of Blenheim, or within one mile thereof, when notified to attend the sick, to inform the N. G. at the same time such notice is given, whether he will attend or not, and when he is unable to attend, except for sickness, he shall be charged \$1.00, and his place supplied; should any member not inform the N. G. of his inability to attend, or neglect to attend after signifying that he would, then the Lodge, on motion, can order that he be fined an additional sum of \$1.00, as the circumstances of the case may permit, but in no case shall the member so notified be exempted from paying the fine of \$1.00, as specified in the foregoing part of this clause, except he was sick himself.

## FINANCE COMMITTEE.

34.—The Finance Committee shall consist of three members, whose duty it shall be to superintend the financial affairs of the Lodge; to inspect and report upon all accounts referred to them, at the next regular meeting following the reference of such accounts; and to audit semi-annually the accounts of the P. S. and Treasurer for the previous term, and all other Officers charged with the receipt or expenditure of money of the Lodge, and make a written report thereon.

## PROPERTY COMMITTEE.

35.—The Property Committee shall consist of three members, including the Warden, who shall be chairman thereof, whose duty it shall be to take

charge of all Regalia and other property of the Lodge, not especially entrusted to particular Officers or other Committees; to procure such articles as may be necessary, or as the Lodge may direct; to cause all repairs to be made to the regalia or other Lodge property as to them may seem fit, or the Lodge direct, and to make a full written report of their proceedings, at the first regular meeting in each term.

36.—This Committee shall in no case expend a greater sum, in any one term, than ten dollars, without the consent of the Lodge in regular form.

COMMITTEE ON CHARACTER.

37.—It shall be the duty of all Committees on Character to ascertain carefully the age, state of health, profession, habits and character of the candidates referred to them, and to make report thereon to the Lodge at the next regular meeting.

DISMISSAL OF COMMITTEES.

38.—Any Committee, or member, or members of Committee, failing to discharge his or their duties to the satisfaction of the Lodge, may be discharged therefrom by a vote of the Lodge to that effect, and every committee, or member, or members thereof, thus discharged, shall forthwith surrender on demand to that effect, to the N. G., or such Brother or Brothers, as the Lodge may appoint, all books, papers, money and other properties of the Lodge which may be in his or their hands.

ADMISSION FEE.

39.—Every person not classed as a hazardous or an extra hazardous risk, admitted into this Lodge by initiation, or as an Ancient Oddfellow, shall pay an entrance fee of six dollars (\$6.00), and every Brother not a hazardous or an extra hazardous risk, admitted by card, three dollars (\$3.00); a member suspended or dropped for non-payment of dues, if within one year from his suspension the amount of one year's dues at his age at the time of



## BY-LAWS OF

his reinstatement; after one year's suspension or dropped membership, \$8.00.

## DEGREE FEES.

40.—The charges for degrees, if not classed a hazardous or an extra hazardous risk, shall be four dollars (\$4.00), for each of the three Degrees.

## VISITING OR WITHDRAWAL CARD FEES.

41.—For every visiting or withdrawal card there shall be a charge of 30 cents.

## QUARTERLY DUES.

42.—The regular contributions payable by every Brother who may be a member of this Lodge at the time of passing these By-laws, shall be at the rate charged each Brother at the date of his initiation, payable at or before the close of each quarterly term. Every person hereafter admitted into this Lodge shall pay into its funds, at or before the close of each quarterly term, according to his age at the time of his admission, at the rate following, that is to say: At the age of 21, \$6.00 per year; from 22 to 35 inclusive, an additional 12 cents for each year; from 36 to 40 inclusive, an additional 20 cents for each year; from 41 to 45 inclusive, an additional 28 cents for each year; from 46 to 50 inclusive, an additional 36 cents for each year; and over 50, an additional 42 cents for each year.

43.—Railroad engine drivers, firemen, railway train men, express messengers, mail clerks and baggage men shall be classed hazardous risks, and shall pay 25 per cent. additional to the amount of fees and degrees. Railway yardsmen and brakemen shall be classed extra hazardous risks, and shall pay 50 per cent. additional to the amount of fees and degrees.

44.—Whenever any benefits shall accrue to the account of a Brother, payment shall be required therefrom of such quarterly dues as may be chargeable to the close of the then current quarter.

# ROND EAU LODGE.

49

## TABLE OF QUARTERLY DUES.

*Age when admitted. Yearly Rate. Quarter's Dues.*

21	\$6.00	\$1.50
22	6.12	1.53
23	6.24	1.56
24	6.36	1.59
25	6.48	1.62
26	6.60	1.65
27	6.72	1.68
28	6.84	1.71
29	6.96	1.74
30	7.08	1.77
31	7.20	1.80
32	7.32	1.83
33	7.44	1.86
34	7.56	1.89
35	7.68	1.92
36	7.88	1.97
37	8.08	2.02
38	8.28	2.07
39	8.48	2.12
40	8.68	2.17
41	8.96	2.24
42	9.24	2.31
43	9.52	2.38
44	9.80	2.45
45	10.08	2.52
46	10.44	2.61
47	10.80	2.70
48	11.16	2.79
49	11.52	2.88
50	11.88	2.97

## GENERAL FUND.

45.—All entrance fees, degree fees, quarterly dues and other ordinary receipts of this Lodge, shall form one common fund, to be known as the General Fund of the Lodge; and also all such assessments as may, from time to time, be levied by the Lodge, and are not specially designated for

## BY-LAWS OF

some particular purpose by the motion levying such assessment, or by a vote of the Lodge.

## SPECIAL ASSESSMENTS.

46.—Whenever it is advisable to raise a fund for any particular purpose, such as a funeral benefit, sick benefit, or other legitimate expenditure of the Lodge, and it is deemed inexpedient to draw the amount from the General Fund, or should the General Fund be inadequate for the purposes required, it shall be lawful for the Lodge, by a two-thirds vote of the members present, to levy a special assessment, which shall be duly charged by the F. S. against each member.

## INVESTMENTS.

47.—Investments of all moneys of the Lodge, which it may not be deemed necessary to keep in the immediate charge of the Treasurer, to meet ordinary disbursements, shall be made by the Trustees in the name of the Lodge, from time to time as the Lodge may direct, in the stock of some chartered bank of Canada, in some public stock of the Dominion, or other public stock fully guaranteed by Act of Parliament, or in first mortgages on real estate. All evidences or certificates thereof shall be kept by them, and all dividends, interests or income accruing therefrom shall be duly demanded and received by them, and the amount thereof paid over forthwith to the P. S. for delivery to the Treasurer.

48.—No motion in any way relating to the investment of the funds of this Lodge, as provided by the By-laws, shall be put to vote at any meeting, whether regular or special, unless two weeks' notice of such motion has been given by the mover, and no motion for the appropriation of moneys belonging to this Lodge, except for general purposes of the Lodge, or for the relief of members of distant Lodges, shall be put to vote until notice thereof has been read at three regular meetings of

the Lodge, and any such motion for the appropriation of moneys shall not be carried unless two-thirds of the members present at such meeting vote in its favor.

SICK BENEFITS.

49.—Every qualified Brother of this Lodge if rendered incapable of following his usual or other obtainable occupation by sickness or disability, not proceeding from drunkenness or other immoral conduct on his part, shall receive a benefit from the funds of the Lodge during such sickness or disability, at rates following, that is to say:—If he shall have paid for the Degree of Truth, \$4.00 per week; Degree of Brotherly Love, \$2.50 per week; Degree of Friendship, \$2.00 per week, and Initiatory members \$1.50 per week. Provided always that no benefits shall be paid any member residing within the Town of Blenheim unless notice of his sickness or disability shall be given, or caused to be given, to the Chairman of the Visiting Committee, or by a written or printed notice, mailed to the Secretary of the Lodge, within fifteen days from the commencement of such sickness or disability, but if still sick after the lapse of said fifteen days he should only be entitled to benefits from the date of such notice, and no benefits shall be paid for the first six days' sickness. After one week's sickness a Brother shall be entitled to payment for parts of a week in the same proportion as the week's benefits.

50.—If a Brother be a non-resident, it shall be necessary that a statement or statements of his case, setting forth the nature of his sickness or disability, the time of its commencement and duration, be transmitted to the N. G. of this Lodge, certified by the Lodge nearest to the place where he may be for the time residing or detained, and under the seal of such Lodge; or if he be not near any Lodge, by a Justice of the Peace, or a Clergyman or duly licensed Physician; such statement or statements shall be in accordance with the forms

## BY-LAWS OF

appended to these By-laws; each Brother shall receive the benefits provided by By-law 49, provided always, that no benefits shall be paid unless such statement or statements shall have been presented to the Lodge within sixty days from the date of the commencement of such sickness or disability.

51.—No Brother while under charges duly preferred against him, or any matter pertaining to his right to benefits, shall be entitled to receive any such benefits, but if afterwards acquitted in due course he shall be then forthwith entitled to receive (but not otherwise) any benefit or benefits which, but for such charge, would have become payable to him while the same were pending.

## FUNERAL BENEFIT.

52.—On the decease of any qualified Brother of this Lodge, the sum of \$40.00 shall be granted as a Funeral Benefit; the said benefit to be paid to his dependent relatives, provided always that if the duty of burying and paying the funeral expenses of any deceased qualified Brother as aforesaid, shall devolve upon this Lodge, then this Lodge shall have the privilege of appropriating said benefits for such purposes.

## BENEFIT ON DEATH OF WIFE.

53.—On the decease of the wife of any qualified Brother the sum of \$20.00 shall be granted as a funeral benefit.

## WIDOWS' BENEFITS.

54.—On the decease of any qualified Brother of this Lodge, and leaving a widow, the sum of \$75 shall be paid to the widow from the General Fund of this Lodge, payable within 30 days after the death of the Brother.

55.—Should any deceased qualified Brother have no widow the said sum may be paid to his orphan child or children, if any there be, under the age of 15 years.

**BENEFITS TO FAMILY OF DECEASED BROTHER.**

56.—Should the family of a deceased Brother be in need of a protector or guardian, or should they be in need of financial or other assistance the Lodge shall, to the best of its power, protect and assist them, and endeavor to place them in such a position as to enable them to be useful to themselves and society.

**ASSISTANCE TO BROTHERS IN DISTRESS.**

57.—Whenever it may become known that any Brother of this Lodge has been reduced to a state of pecuniary distress by any sudden and unlooked for dispensation, his case shall be referred to a Special Committee of three Brothers, whose duty it shall be to examine into the same and report to the Lodge, whether any, and what sum, in their opinion, should be granted for relief, and it shall be competent for the Lodge, by a vote of not less than two-thirds of the Brothers present, to grant him any sum not exceeding \$25.00.

**ASSISTANCE TO MEMBERS OF OTHER LODGES.**

58.—If a member of a distant Lodge apply to this Lodge for relief, his case shall be referred to a Special Relief Committee, who shall examine him, and if satisfied, they shall be at liberty to contribute at once a sum not exceeding five dollars. They shall report their action to the Lodge at the next regular meeting, when if necessary, such further sum may be voted as shall be deemed proper.

**FINES.**

59.—Every Brother offending against the By-laws, Constitution or Rules of Order of the Lodge, in respect to any of the particulars herein-after enumerated, shall be fined as follows, unless excused by vote of the Lodge :

*First* :—For any offensive personality or improper language, such as prohibited by the rules of



## BY-LAWS OF

the Order, or disrespect to any of the Officers of the Lodge while in the Lodge, or disobedience to the N. G. when called to order, not less than 25 cents, nor more than \$2.00, at the discretion of the N. G., or (if the Lodge sees fit to exercise it) of the Lodge.

*Second*.—For any failure to report the sickness of a Brother of the Lodge to the N. G., or to the Lodge, within twenty-four hours, or as soon as may be practicable, 25 cents.

60.—Members of Committees failing to discharge any duties incumbent upon them as such, shall be fined as follows :

*First*.—If of the Visiting Committee, for every failure, 50 cents.

*Second*.—If a Committee on Character, 25 cents. If any other Committee, not less than 25 cents, nor more than \$1.00 for every such failure, at the discretion of the N. G., or (if the Lodge sees fit to exercise it) of the Lodge.

## PENALTIES FOR CANVASSING.

61.—Any candidate for an elective office, or for representative to the Grand Lodge, who shall directly or indirectly solicit the vote of any member of this Lodge for said office, shall be disqualified for any elective office, or for Representative to the Grand Lodge, for one year.

62.—Any Brother who shall canvass or solicit votes for any candidate for an elective office or for Representative to the Grand Lodge, shall be fined \$1.00.

## OTHER PENALTIES.

63.—Any Officer charged with any book or books of the Lodge, and failing to have the same in Lodge at any regular or special meeting, a fine of 50 cents will be inflicted.

64.—Any officer charged with any key or keys of the Lodge, the event of which may deprive the Lodge of any books, regalia or other property, and

failing to have the same in Lodge at any regular or special meeting, a fine of 50 cts. will be inflicted.

65.—Any Brother destroying or losing any book belonging to the Lodge shall pay the value of such book.

66.—Any Brother using tobacco in any form while in the Lodge room, shall be fined not less than 25 cents for each offence.

NO LIQUORS ALLOWED.

67.—That no wine, beer, spiritous or fermented liquors shall be allowed within the Lodge room or ante rooms, and any Brother or Brothers bringing any such liquors into the Lodge room or ante room shall be fined not less than \$5.00 each for the first offence, and for any succeeding offence shall be suspended or expelled, as the Lodge may by vote determine, after due trial in accordance with clauses 57-63 of the Constitution.

DISPOSITION OF FINES.

68.—All fines incurred shall be forthwith charged by the P. S. to the account of the Brother incurring them; and unless remitted by a vote of the Lodge, on account of any circumstance which may appear to the lodge to warrant remission, shall become due and payable in all respects as though they formed part of the quarterly dues for the quarter during which they have been incurred.

DISQUALIFICATION FOR NON-PAYMENT OF DUES.

69.—No Brother who is six calendar months in arrears for any Lodge dues shall speak or vote in the Lodge until such arrears be paid in full.

70.—The words "Qualified Brother," shall mean that a Brother is not thirteen weeks in arrears for Lodge dues, and no Brother being three calendar months in arrears for Lodge dues, shall become entitled to any benefits until six weeks after such arrears shall have been paid in full, provided always that no Brother shall be entitled to any benefit for sickness commencing while under disabilities.

## BY-LAWS OF

## SUSPENSIONS.

71.—Any Brother being twelve calendar months in arrears, shall, on due report thereof to the lodge, be declared by the N. G. to be suspended from membership, unless on account of any special circumstances, the Lodge see fit by vote to determine a further term of payment, in no case to exceed three months.

72.—Any suspended Brother being eighteen calendar months in arrears, shall, on due report to the Lodge, be declared by the N. G. to have ceased to be a member, unless, on account of any special circumstances, the Lodge see fit by vote to determine a further term of payment, though in no case to exceed six calendar months.

73.—Any Brother guilty of conduct or language in Lodge, meriting, in the opinion of the Lodge, a severer penalty than the fines already authorized; or who shall maliciously or carelessly bring charges against a Brother on evidence which the Lodge shall not regard as sufficient for so doing; or who shall knowingly misrepresent the qualifications of any candidate for admission, or who shall make known to any but a Brother the name of a person whose proposition has not yet been determined by election; or who shall make known the rejection of a candidate for membership; or who shall divulge the name of a Brother who may think proper to vote or speak against a candidate; or make known the business of the Lodge to any person not a member of the Order; or who shall abuse or attempt to abuse the benevolent intentions of the Order; or who shall be guilty of fraud in any business transaction, or other dishonorable conduct; or of drunkenness, or immorality; or of infraction of the laws of the land, shall be suspended from membership, or expelled, as the Lodge may by vote determine, after due trial in accordance with Clauses 57-63 of the Constitution.

74.—No Brother shall be permitted to appear in Lodge while suspended from membership; nor shall any sentence of suspension be considered to expire, or be reversed, unless by special vote of the Lodge to that effect, as provided for by Clause 65 of the Constitution, and no motion to that end shall be put to vote more than once in the case of the same Brother in any one quarterly term, nor unless at a regular meeting next preceding; nor if the suspension has been pronounced for a fixed term, until the close of such term, unless as provided by Clause 65 of the Constitution; nor shall any vote take effect until after the Brother has paid up all the dues to the Lodge, charged or chargeable against him, as well in his term of suspension as previous thereto.

75.—A member who shall enter the Lodge in a state of intoxication shall be suspended or expelled, as the Lodge may determine, after due trial in accordance with Clauses 57-63 of the Constitution.

WEARING REGALIA.

76.—All Officers shall wear the Regalia of their respective Offices while present in the Lodge, and all members may wear the regalia of the highest degree they have attained.

VISITING AND WITHDRAWAL CARDS.

77.—The Lodge may, by vote, grant a Visiting Card to any Brother in good standing on his paying up all dues accruing during the period for which this card is desired, including the fee for the card. Withdrawal Cards shall be balloted for after the applicant has paid all dues and charges to date, including the fee for the Card; and if a majority of white balls appear shall be granted.

LIBRARY.

78.—The Library being the property of the Lodge shall be free to all, and shall be under the control

## BY-LAWS OF

of the Librarian, and who shall be elected annually at the first regular meeting in January. He shall have full charge of the Library, and be held accountable for the books and library goods in his charge, subject always to the control of the Lodge.

## OFFICIAL NOTICES.

79.—Official notices of the Lodge to its members shall be deemed legally served when sent through the post office, directed to post office of said member as recorded in the Residence Book of the P. S.

## TERMS.

80.—The terms of this Lodge shall be semi-annual, and shall commence on the first regular meeting in July and January respectively.

## CHANGES IN BY-LAWS.

81.—No motion to repeal, suspend or amend these By-laws or any part thereof, shall be put to vote until the same shall have been read in the Lodge at three consecutive regular meetings, nor shall the consideration of or voting upon any such motion be postponed after such third reading, unless by vote of the Lodge, nor shall such motion be declared to prevail unless upon the final division thereon two-thirds of the Brothers present and voting should vote in its favor. And when the amendment affects the financial interests of the members a written or printed notice shall be sent to every member at least two weeks previous to the voting thereon. And when the matter comes up for action no new amendment thereto can be acted on without similar notice.

82.—It is hereby provided that all the By-laws existing previous to the 20th day of June, 1890, either printed or written, in the books of Rond Eau Lodge, No. 40, I.O.O.F., be, and the same are hereby repealed.

**ROND EAU LODGE.**

**59**

The foregoing By-laws were read a first time in open lodge on the 16th day of May, 1890, read a third time and adopted on the 20th day of June, 1890.

J. W. GIBSON, P. G.,	} COMMITTEE ON BY-LAWS.
W. H. STEPHENSON, P. G.,	
FRANCIS McLEAN, P. G.	

F. E. ARKELL,	F. S. SCAMAN,
Recording Secretary.	Noble Grand.



# Constitution of the Grand Lodge of Ontario.

AS ADOPTED AT TORONTO, AUGUST 14TH, 1890.

## PREAMBLE.

The representatives of the Subordinate Lodges of the Independent Order of Oddfellows in Ontario, in Grand Lodge assembled, by and with the consent and approval of the Sovereign Grand Lodge, do ordain, declare and establish the following articles as the Constitution enacted for their government.

## TITLE.

Sec. 1.—This Grand Lodge shall be known and hailed by the name, style and title of "The Grand Lodge of Ontario of the Independent Order of Odd Fellows."

## POWERS.

Sec. 2.—This Grand Lodge shall have jurisdiction in Odd Fellowship within that section of the Dominion of Canada called and known as the Province of Ontario, being the Superior Tribunal of all Subordinate Lodges in the said Province, and having within its jurisdiction the sole right and power of granting, suspending or annulling charters for proper cause; of enacting a form of Constitution and Rules of Order for the government of its Subordinate Lodges; of receiving, hearing and determining appeals from the decisions of said Subordinate Lodges, and the officers thereof, and of redressing all grievances arising therein; of framing By-laws and Rules for its own government; of regulating the means of its own support; and of performing all such other acts and things as shall have for their object the promotion of the

true and best interests of the Order, or shall appertain to it by ancient usage or custom, and are not in violation of the laws of the land or the regulations of the Order.

Sec. 3.—In the event of any dispute arising under the laws of Odd Fellowship, or of any doubts as to the intent and meaning of any part of the Constitution, By-laws, Rules or Resolutions of the Grand Lodge of Ontario, or of the Constitution and By-laws of its Subordinate Lodges, or of any of the laws or usages of the Order, this Grand Lodge shall have power to interpret and decide thereon; and its decision in the case shall be of full force and effect, and binding upon all members of the Order in Ontario, unless the same should be at any time reversed on appeal, by the Sovereign Grand Lodge, whose judgment therein shall be final.

#### MEMBERSHIP.

Sec. 4.—This Grand Lodge shall be composed of all duly qualified Past Grands within its jurisdiction, who shall be entitled to all the privileges pertaining to their rank, as prescribed by the usages and laws of the Sovereign Grand Lodge of the Independent Order of Odd Fellows; and of its Past Grand Masters and Representatives to the Sovereign Grand Lodge, who shall have the right of debating and making motions. But its legislative functions shall be vested in and exercised solely by such Representatives as shall be elected and appointed in the manner prescribed by this Constitution and the By-laws adopted by this Grand Lodge.

Sec. 5.—Every Lodge within the jurisdiction shall, at its last meeting in the month of June, annually elect by ballot from amongst its Past Grands in good standing, a representative or representatives as follows, that is to say; one representative where the number of members to be returned in the semi-annual report of the current term shall be 100 or less; over 100 and under 200, two

## CONSTITUTION OF THE

representatives; 200, or more, three representatives. Any Lodge not having in membership a properly qualified Past Grand may choose one so qualified from any other lodge in the jurisdiction as its representative.

## OFFICERS.

Sec. 6.—The elective officers of this Grand Lodge shall be Grand Master, Deputy Grand Master, Grand Warden, Grand Secretary, and Grand Treasurer, who shall be elected by the Past Grands in good standing voting in their several subordinate lodges as provided by by-law.

Sec. 7.—The Grand Representative or Representatives to represent this Grand Lodge in the Sovereign Grand Lodge shall be elected in accordance with the constitution and laws of the said Sovereign Grand Lodge, and in the form and manner herein prescribed for the nomination and election of Grand Officers.

Sec. 8.—The appointed officers of the Grand Lodge shall be: Grand Marshal, Conductor, Guardian, Chaplain, and Herald, to be appointed by the Grand Master immediately after his installation, subject to the approval of the Grand Lodge.

Sec. 9.—The Grand Master shall, as soon after his installation as may be, appoint, subject to the approval of the Grand Lodge, a District Deputy Grand Master for each District under the jurisdiction of this Grand Lodge, and within which one or more Subordinate Lodges may be in operation.

Sec. 10.—There shall be two auditors, one of whom shall be appointed by the Grand Master, and the other shall be elected at the annual session of the Grand Lodge, and shall hold office until his successor is elected; should any auditor during recess die, resign, refuse or neglect to act, or become incapacitated, his place shall, from time to time, as occasion rises, be supplied by appointment of the Grand Master.

Sec. 11.—Should a vacancy occur in the office of Grand Representative, Grand Warden, Grand Secretary, or Grand Treasurer, by death, resignation, or otherwise, during the recess of this Grand Lodge, such vacancy shall be filled by a member of the Order to be chosen by a majority of the remaining Elective Officers and Grand Representatives, provided always, that the member so chosen shall serve only until the next annual session of the Grand Lodge, when in the event of the term in the vacant office being still unexpired, the representatives present shall elect by ballot a member to serve for the remainder of such unexpired term.

## COMMITTEES.

Sec. 12.—The Elective Grand Officers and Grand Representatives shall constitute an advisory board, who shall meet on the summons of the Grand Master, and whose duty it shall be to render assistance and advice to the Grand Master on such matters as he shall deem it necessary in the discharge of his official duties to introduce and submit to their notice and consideration during the recess of the Grand Lodge.

Sec. 13.—The following Standing Committees shall be appointed from among the Representatives or Past Grands by the Grand Master, at or before the opening of each annual session, to serve until their successors shall be appointed, unless sooner discharged by vote of the Grand Lodge, viz : On Credentials, on Distribution, on Finance, on Appeals and Grievances, on Laws of Subordinates, on Printing and Supplies, on Legislation, on State of the Order, on Judiciary, on Election Returns, on Mileage and Per Diem, on Petitions and Correspondence, on Districts, on Fraternal Relations, on Degree of Rebekah ; whose duty it shall be to consider and report on such matters as may be referred to them under the By-laws or by resolution of the Grand Lodge.

## CONSTITUTION OF THE

## SESSIONS.

Sec. 14.—The Grand Lodge shall meet annually on the second Wednesday in August in each year, at nine o'clock in the forenoon, at such place as may be appointed at the preceding session thereof; but the Grand Master shall have the power to convene special sessions of the Grand Lodge for the transaction of extraordinary business, which must be stated in the call; provided that two weeks' notice shall be given to each Subordinate Lodge and Representative of the time and object of such session; and at such session no business shall be transacted other than that stated in the call.

Sec. 15.—To constitute a regular or special session of this Grand Lodge, there must be in attendance a majority of the Representatives of all the Lodges within the jurisdiction; and all work shall be transacted in the Grand Lodge Degree. Thirty Representatives shall form a quorum for the transaction of business.

## REVENUE.

Sec. 16.—The Grand Lodge shall be entitled to receive from each Subordinate Lodge such sum per capita as may be fixed by the By-laws of the Grand Lodge, which shall be payable half-yearly, for each unsuspended member on its books, as shown by its semi-annual return. Its revenue shall be further drawn from charter fees of lodges instituted, which shall be for a Subordinate Lodge, \$30; for a Degree Lodge, \$5; and for a Rebekah Degree Lodge, \$5; and from the sale of supplies to lodges.

Sec. 17.—In case of failure or deficiency in the funds of the Grand Lodge, the amount required may be supplied by an assessment upon the lodges under its jurisdiction, apportioned according to the number of unsuspended members in each Lodge, as reported in its last semi-annual return. But the Grand Lodge shall not create any debt or incur any liability requiring a larger amount than

can be paid out of its funds on hand, without the sanction previously obtained of at least two-thirds of the Subordinate Lodges under its jurisdiction.

## LODGES.

Sec. 18.—Upon the written application of properly qualified members of the Order, accompanied by certificates of qualification and the Charter fees, this Grand Lodge will grant Charters to Subordinate Lodges, Degree Lodges and Rebekah Degree Lodges, subject to the terms and conditions imposed by the Constitution and By-laws of this Grand Lodge. During the recess of the Grand Lodge, the Grand Master, at his discretion, may issue dispensations for the institution of such Lodges.

Sec. 19.—The applicants for a charter for a Subordinate Lodge must be at least five in number; and in a locality where a lodge already exists, not less than ten; and must be in possession of the Third Degree, and holders of withdrawal cards or dismissal certificates. For a charter for a Degree Lodge, there must be not less than ten applicants of the Third Degree, two of whom must be Past Grands; and for a Rebekah Degree Lodge the applicants must not be less than five brothers of the Third Degree and five sisters possessing the R. D., or qualified by their relationship to members of the Order to receive the same.

Sec. 20.—Where it is deemed advisable to institute a lodge in any locality not less than ten miles from any other lodge—the approval of the Grand Lodge or the Grand Master having been first obtained—it shall not be necessary for the applicants to be members of the Order; and the Grand Master, or his duly commissioned deputy, shall have power to initiate and confer the degrees on a sufficient number of applicants to constitute such new lodge, provided that such persons shall have first made application to the nearest lodge, and been accepted upon ballot, as in the case of other applicants for membership.



## CONSTITUTION OF THE

Sec. 21.—The funds and properties of Subordinate Lodges are by the provisions of their Charters and the laws of the Order, held only in trust for charitable purposes; donating them for other than such purposes, or in any manner dividing them among the members individually, is a violation of such trust and the law—the penalty for which is expulsion: and any member participating in such illegal diversion of lodge property from its legitimate objects will be held personally responsible for the money or effects so diverted, and will be liable to prosecution by the Grand Lodge in the Civil Courts. If a Subordinate Lodge shall fail from any cause to work, all monies and properties, together with the Charter, shall be surrendered to the Grand Lodge, to be held in trust and applied as hereinafter provided.

Sec. 22.—Any Subordinate Lodge failing to make the returns and pay the dues required by its constitution, for twelve months, shall become liable to the forfeiture of its Charter, which may thereupon be recalled by the Grand Master, or by vote of the Grand Lodge at any regular session. In the event of any Lodge failing to meet for three consecutive months, it shall thereby become extinct; and it shall be the duty of the officers and members of such lodge to transmit to this Grand Lodge the Charter, books, funds and other property of said Lodge.

Sec. 23.—The Grand Lodge, or in its recess the Grand Master thereof, shall have power to issue dispensations, countersigned by the Grand Secretary, to any lodge under this jurisdiction, to exempt it, in any particular case, from the operation of any of the various regulations other than financial, by which it is governed, or to enable it to proceed in any manner with other than the usual and prescribed formalities whenever the Grand Lodge or Grand Master deem it for the interest and welfare of the Order to do so.

Sec. 24.—A Subordinate Lodge may surrender its Charter and be merged into another Lodge; or two or more Lodges may be amalgamated under the terms and conditions prescribed in the By-laws of this Grand Lodge.

Sec. 25.—The Grand Lodge shall group the Lodges in the Province of Ontario into Districts, making such arrangements thereof from time to time, as circumstances may suggest and require, and as shall seem most fit and expedient.

#### APPEALS.

Sec. 26.—Upon the investigation of any appeal the Grand Lodge has full power and jurisdiction to dismiss the appeal; approve the proceedings; affirm the decision appealed from; reverse, modify or change the decision or sentence; remove any suspension or expulsion; restore any brother to his full rights and privileges; inflict a penalty where the Lodge has failed to do so; set aside the proceedings for informality or irregularity; remand the case for further proceedings; order a new trial, or give such directions as may seem proper.

#### AMENDMENTS.

Sec. 27.—This Constitution, or any part thereof, shall not be altered, amended, suspended or annulled, unless by the votes of two-thirds of the Representatives present at an annual session of this Grand Lodge, and upon notice of such alteration or amendment, in the exact terms of the amendment proposed, being given at the annual session next preceding, and a copy thereof being sent to each Subordinate Lodge by the Grand Secretary, at least three months previous to the session at which the vote is taken; provided that all changes which may be required to make this Constitution and the By-laws of this Grand Lodge conform to such laws, rules and regulation as may be made by the Sovereign Grand Lodge, shall be ordered at any annual session.

## By-Laws of the Grand Lodge of Ontario.

*(Omitting the Grand Lodge Rules of Order, and the Sections Relating to Degree Lodges, which are deemed unnecessary for this work.)*

### MEMBERSHIP IN GRAND LODGE.

1. Any Past Grand, on presenting a certificate of his official services, and after satisfactory examination in the Degrees pertaining thereto, shall be entitled to receive the Grand Lodge Degree.
2. No Past Grand shall be admitted as a Representative in this Grand Lodge unless duly certified as having been elected thereto; nor until he has been instructed in the Grand Lodge Degree, and has signed a promise faithfully to support, maintain and abide by the Constitution and By-laws of this Grand Lodge.
3. In balloting for Representatives to the Grand Lodge only one name should be written upon the ballot; and no one shall be declared elected unless he has received a majority of all the votes cast.
4. The resignation by any member of his office as Representative must be addressed in writing to the Noble Grand of his Lodge; which shall proceed at its first opportunity to consider the same, and either accept or refuse the resignation, as may seem expedient; and if such resignation be accepted, the lodge may at once proceed to elect another qualified member to fill the vacancy.
5. Whenever charges affecting the character or standing of any member shall be submitted to the Grand Lodge in writing, by one or more members thereof, the same shall be immediately referred to

a committee of five members, to be elected by ballot, who shall, with as little delay as possible, examine carefully into the charges; and report the result of such examination to the Grand Lodge.

6. The Grand Lodge, after having heard the member thus charged, in his defence, shall proceed to determine the case, by the acquittal, reprimand, suspension from his seat in the Grand Lodge, or expulsion therefrom of the implicated member, as the Grand Lodge may deem fit and proper.

7. Whenever any member shall be suspended or expelled intimation of the same shall be forthwith given to the Noble Grand of his Lodge, and the Grand Lodge may require that he be tried by the Subordinate Lodge to which he belongs.

8. The Grand Secretary shall keep a register of the Past Grands of this jurisdiction. Whenever any member of a Subordinate Lodge attains to the rank of Past Grand a certificate to that effect shall be immediately forwarded under the seal of the Lodge to the Grand Secretary, and each semi-annual return of a Subordinate Lodge shall contain a full list of all Past Grands in good standing belonging to the Lodge.

#### SESSIONS OF GRAND LODGE.

9. The Grand Lodge shall be opened at the time specified in the Constitution for its meeting, and if a quorum be present shall proceed to business. If there be no quorum present within one half hour the Grand Master or the presiding officer may adjourn the meeting from time to time until a quorum shall appear.

10. In the absence of the Grand Master the Deputy Grand Master shall preside; in the absence of the Deputy Grand Master the Grand Warden shall preside; in the absence of the above named officers the Junior Past Grand Master shall take the chair; and if no Past Grand Master be present a representative shall be chosen by open vote to

preside during the meeting, or until the arrival of the proper officer.

11. Should there be present less than a quorum of qualified members, the Grand Master shall direct the G. L. Degree to be conferred on such Representatives as are in attendance and not in possession of said degree, but presenting certificates showing they are entitled to it.

12. Immediately upon the opening of the Grand Lodge in the prescribed form, the Grand Master shall appoint a Committee on Credentials, who shall consider and report upon the credentials of new Representatives and Past Grands with as little delay as possible; and no other business shall be transacted by the Grand Lodge until the report of said Committee has been acted upon.

13. Immediately on the adoption of the report of the Committee on Credentials the new Members and Representatives will be admitted and instructed, the minutes of last annual session read, and the roll of officers and representatives called. The Grand Master will then appoint the Standing Committees for the session (except where otherwise provided) and the reports of Grand Officers and Committees appointed during recess will be read; after which the Grand Secretary will submit all petitions, communications, appeals and accounts, and the roll of lodges will be called for the presentation of questions of business. All such reports, communications, petitions, accounts, appeals, questions, and other business shall be referred by the Grand Master as soon as received to appropriate committees unless in any case the Grand Lodge otherwise orders.

14. The business of the Grand Lodge shall be transacted in the Grand Lodge Degree, and shall be conducted in the manner prescribed in the Rules of Order. In any case where there is no rule applicable, the Grand Lodge shall be governed by Canadian Parliamentary practice.

## ELECTION AND INSTALLATION OF GRAND LODGE OFFICERS.

15. The nominations for the election of officers of this Grand Lodge, and for Representatives to the Sovereign Grand Lodge, shall take place on the last day of the annual session.

16. The Grand Secretary shall transmit to each Past Grand nominated a notice of his nomination, on or before the first day of May following, requesting his acceptance or declination of said nomination on or before the fifteenth day of May. The Grand Secretary shall, not later than the first day of June, transmit to the several lodges in the jurisdiction the names of all the nominees who have accepted the nominations, stating the several offices for which they were nominated.

17.—At the last regular meeting of the Subordinate Lodges held in June, all Past Grands in good standing and present, shall, in open lodge, proceed to vote by ballot for Grand Officers. The Noble Grand and Secretary shall immediately thereafter count the vote and announce the result to the lodge, and the Secretary shall record the same in the minutes. They shall also make a record on a printed form, provided by the Grand Lodge for that purpose, of the number of votes cast for each candidate, sign the same, and affix the seal of the lodge, and immediately transmit the same by mail in a sealed envelope, registered, to the Grand Secretary, marked "Election Returns for Grand Lodge Officers, from ——— Lodge, No. ———." A duplicate return shall also be placed in the hands of the Lodge Representative.

18. The Committee on Election Returns shall meet on the evening of the first day of the session of the Grand Lodge, and unseal the envelopes and count the ballot, in the presence of any of the elective Grand Officers, the candidates or their agents, who may choose to attend. The first order of business after opening the Grand Lodge



## BY-LAWS OF THE

on the second day of the session shall be the reception of the report of the Committee of Election Returns; and if the Committee report any informalities or irregularities in the returns of any of the lodges, the same may be corrected by a majority vote of the Grand Lodge. No vote shall be counted as part of the poll unless it be for a candidate regularly nominated.

19. In the election for such office, the candidate having a majority of the votes cast shall be declared elected by the Grand Master. In case no candidate receives a majority of the votes, the Representatives present in Grand Lodge shall immediately proceed to ballot upon the candidates in nomination; and after each ballot the candidate who shall have received the least number of votes shall be withdrawn.

20. Should all the candidates for any office decline the nomination, or be disqualified by removal from the jurisdiction, loss of membership, or other cause, the nomination and election for such office shall take place at the annual session of the Grand Lodge following; and the voting thereon shall be confined to the Representatives present in Grand Lodge.

21. Should any officer elected fail to present himself for installation at the time duly appointed for the ceremony, his office shall be declared vacant, and the Representatives present shall forthwith proceed to fill the vacancy by nomination and election; provided, that if satisfactory cause for such absence be shown, the installation of such absent officer may take place at such time and in such manner as the Grand Lodge may direct.

22. At an election for Grand Officers in any Subordinate Lodge, a Past Grand not a member of such Lodge shall be permitted to vote, on presenting a certificate from the Secretary of his own Lodge that he is in good standing and entitled to vote at that election; which certificate shall be at-

tached to the election return of the lodge in which said Past Grand votes, and be transmitted therewith to the Grand Lodge.

DUTIES AND POWERS OF GRAND LODGE OFFICERS.

23. The Grand Master shall preside at all meetings of the Grand Lodge when present; he shall preserve order and decorum therein, and decide all questions of order, subject, however, to an appeal to the Grand Lodge; he shall have the casting vote upon all occasions when the Grand Lodge is equally divided, except in cases decided by ballot; he shall appoint all officers and committees whose appointment is not otherwise provided for by the Grand Lodge; sign all requisite orders on the Grand Treasurer, and all regular documents requiring his signature; and transmit or cause to be transmitted regularly, previous to the commencement of each term, to each Subordinate Lodge within this jurisdiction, the pass-words necessary; he shall be, *ex-officio*, a member of all committees of the Grand Lodge whose meetings he may choose to attend; he may grant dispensations to open new lodges, and for the mergment or amalgamation of existing lodges, and petitions of a Subordinate Lodge to reinstate an expelled member; and he shall, in person, or by deputy, visit and inspect the books, proceedings and work of each Subordinate Lodge within this jurisdiction, whenever he may deem it necessary in the furtherance of their interests; the necessary expense incurred in making such visits to be defrayed by the Grand Lodge.

24. The Deputy Grand Master shall act as the assistant of the Grand Master, and, during the absence of that officer, shall be invested with all his powers. In the event of the death, resignation or removal from office of the Grand Master, he shall, *ex-officio*, become Grand Master until the next regular session thereafter.

25. The Grand Warden shall preside in the absence of the Deputy Grand Master and Grand

Master; he shall assist the Grand Master in the ceremonies of the Order, and in the preservation of decorum in the Grand Lodge; he shall confer the Grand Lodge Degree on all Past Grands entitled to receive it; and shall, subject to the Grand Master, have charge of the lodge room during all meetings of the Grand Lodge. And in the event of a vacancy in the office of Deputy Grand Master he shall perform the duties of that office until the first regular session thereafter.

26. The duty of the Grand Secretary shall be to attend in person every meeting of the Grand Lodge, and when absent to transmit the books and records thereof; he shall keep a just and true record of all proceedings, and intimate to each Subordinate Lodge such portion thereof as may affect it; he shall also keep a just and true account between each Subordinate Lodge and the Grand Lodge, and also of the affairs of the Grand Lodge; he shall preserve all books and file all documents belonging to his office; attest all orders drawn on the Grand Treasurer, and pay over to him monthly all monies coming into his hands on account of the Grand Lodge; receive all documents relative to the Grand Lodge, and submit the same to the Grand Master, or the Grand Lodge, if in session; conduct all correspondence on behalf of the Grand Lodge; furnish all committees with such official documents as may be necessary for their reference; transmit to the Sovereign Grand Lodge a regular report of the Order, made up to the 31st December in each year; notify all Subordinate Lodges of each regular or special session of the Grand Lodge at least two weeks previous to its commencement; prepare all Charters granted by the Grand Lodge; affix the seal of the Grand Lodge to such Charters, and to all other documents requiring it; perform all the duties of the Grand Treasurer in his absence, and attend to all other business not herein enumerated, and coming properly within the duties of his office. He shall have his books properly closed be-

fore the annual session, and shall have a sufficient number of his annual report printed for the use of the Grand Lodge. Prior to installation he shall execute in favour of the Grand Lodge a satisfactory bond of a Guarantee Company for the faithful performance of his duties, and shall receive such salary as may be fixed upon at each annual session.

27. The Grand Treasurer shall receive and take charge of the moneys of the Grand Lodge, investing or depositing the same as directed by the Grand Lodge; he shall pay all orders drawn on him by the Grand Master, and countersigned by the Grand Secretary, and none other; he shall keep his accounts in a fair, clear, legible manner, exhibiting, in as far as possible, the sources of all receipts, and the destination of all disbursements, with the amount of both; he shall have his accounts closed immediately before every regular session, and submit them thereat to the Grand Lodge; and shall, prior to the installation, execute in favor of the Grand Lodge a satisfactory bond of a Guarantee Company for the due and faithful performance of his duties.

28. The Grand Representatives shall attend the meetings of the Sovereign Grand Lodge, and act thereat on behalf of this jurisdiction; they shall be furnished with certificates of election in the form required by the Sovereign Grand Lodge. They shall also attend the meetings of this Grand Lodge, and submit a synopsis of the proceedings of the Sovereign Grand Lodge at the sessions thereof attended by them, to appear in the annual printed proceedings of this Grand Lodge.

29. The Grand Chaplain shall open and close every meeting of the Grand Lodge with prayer.

30. The Grand Marshal shall examine Past Grands applying for the Grand Lodge Degree, and shall otherwise assist the Grand Master in the ceremonies of the Grand Lodge, according to his office.

## BY-LAWS OF THE

31. The Grand Conductor shall assist the Grand Marshal in the Ceremonies of the Grand Lodge.

32. The Grand Herald shall securely guard the outer door of the lodge-room; he shall permit no one to enter without examination and receiving from him the semi-annual P. W.; he shall receive the cards of travelling brothers desiring to visit this Grand Lodge and deliver the same to the Grand Guardian to be laid before the Grand Lodge.

33. The Grand Guardian shall have the charge of the inner entrance of the Grand Lodge room, and permit none to enter or depart without the usual formalities.

34. Each District Deputy Grand Master shall act as the agent of the Grand Master, with the Subordinate Lodge or Lodges situated within the District over which he may be appointed; it shall be his duty to see that the work of the Order is performed therein uniformly and correctly; and to install the officers of such lodge or lodges, or cause the same to be done by a competent officer; he shall be entrusted with the charge of, and shall countersign and issue all dispensations granted to any lodge in this District; he shall report to the Grand Master, at least two weeks previous to each regular session, such dispensations as may have passed through his hands, together with all other matters coming within his sphere of duty; and he shall remit forthwith to the Grand Secretary all dues, charges, and other funds, which may have been received by him on account of this Grand Lodge.

35. The Grand Master, or Deputy Grand Master, shall not hold office in a Subordinate Lodge while holding either of those offices.

36. It shall be the duty of the Auditors to examine the books, accounts, vouchers, etc., of the Grand Secretary and Grand Treasurer prior to

each annual session of the Grand Lodge, and report upon the same.

COMMITTEES OF GRAND LODGE.

37. The Committee on Credentials shall be composed of three members, of whom the Grand Secretary shall be one, who shall report to the Grand Lodge without delay, on the qualification of brothers claiming admission as Representatives or Past Grands, and on the validity of their credentials.

38.—The Committee on Distribution shall consist of five members, to whom shall be referred the reports of the Grand Master, Grand Secretary, and Grand Representatives, in order to distribute the various matters embraced in them to appropriate committees.

39. The Committee on Finance shall consist of seven members, whose duty it shall be to examine, at each regular session, the reports of the Grand Secretary and Grand Treasurer, the accounts of the Grand Lodge, and all other claims and matters laid before them, and report thereon; and to suggest such measures of finance as they may deem to be expedient and necessary.

40. The Committee on Appeals shall be composed of seven members, to whom shall be referred all appeals and grievances from Subordinate Lodges, or from members thereof (unless in the case of charges against members of the Grand Lodge), on which they shall report without delay, recommending such action as they may consider necessary; no member of this Committee shall act as such on any appeal to which he himself may be a party.

41. The Committee on Laws of Subordinate Lodges shall consist of five members, who shall be appointed by the Grand Master at the close of the annual session, to whom shall be referred all By-laws of Subordinate Lodges sent in for approval. It shall be the duty of the Committee, at the earliest possible opportunity, to notify such lodges,



through the Grand Secretary, of their approval or disapproval of the By-laws submitted, pointing out all regulations therein (if any) which may violate or conflict with the laws and usages of the Order. All By-laws so approved will be operative upon the lodge until next session of Grand Lodge, and no By-laws shall be operative until so approved. The Committee shall make a full report to the Grand Lodge at its next session.

42. The Committee on Printing and Supplies shall be composed of the Grand Secretary and two other members, who shall be appointed by the Grand Master at the close of each annual session. During the recess of the Grand Lodge the Committee shall supervise all matters relative to the printing required by the Grand Lodge, the purchase of all supplies, and the expenditure connected with the Grand Lodge Offices. Purchase shall be made by tender whenever practicable. The Committee shall make a report to the Grand Lodge at each annual session.

43. The Committee on Legislation shall consist of seven members, to whom shall be referred all questions pertaining to the making or amending of laws.

44. The Judiciary Committee shall consist of seven members, to whom shall be referred the decisions of the Grand Master made during the recess, and all questions relating to the interpretation or construction of the laws and usages of the Order.

45. The Committee on the State of the Order shall consist of seven members, to whom shall be referred all matters concerning the condition and prospects of the Order.

46. The Committee on Mileage and Per Diem shall consist of seven members, whose duty it shall be to arrange a table of the mileage and per diem of the officers and representatives and the Junior Past Grand Master in accordance with such resolutions as may be adopted from time to time fixing the rate of such mileage and per diem.

47. The Committee on Petitions and Correspondence shall consist of seven members, to whom shall be referred all petitions, and all official correspondence of the Grand Master and Grand Secretary.

48. The Committee on Districts shall consist of seven members, whose duty it shall be to divide the jurisdiction into districts.

49. The Committee on Fraternal Relations shall consist of one member, who shall be appointed by the Grand Master at the close of each annual session, whose duty it shall be to review the proceedings of the several jurisdictions and report to the Grand Lodge on all matters appearing therein concerning the state of the Order, legislation proposed, and questions of interest affecting Oddfellowship.

50. The Committee on Degree of Rebekah shall consist of seven members, to whom shall be referred all matters connected with the Degree of Rebekah in this jurisdiction.

51. The first named member of a committee shall be the chairman thereof, unless otherwise ordered by a majority of the committee. At all meetings of committees the Rules of Order of the Grand Lodge shall be observed as far as practicable, except the rules respecting the writing and seconding of motions, limiting the number of times a member may speak, recording the yeas and nays, and calling the previous question. A majority of a committee shall constitute a quorum.

52. The reports of all committees must be made in writing and shall be laid on the table, to be printed by the Grand Secretary, and copies thereof placed before the members at the next sitting of the Grand Lodge, when action shall be taken thereon; provided that this By-law may be suspended by a majority vote of the Grand Lodge whenever its operation would be impracticable or unnecessary.

## BY-LAWS OF THE

53. In all cases where matters are referred to Special Committees to be reported on at a subsequent session of the Grand Lodge, such report or reports must be sent to the Grand Secretary in time to be printed, and a copy thereof sent to each Subordinate Lodge at least one month prior to the opening of the Grand Lodge, and to each representative, as soon as his name is known to the Grand Secretary.

## FINANCES.

54. The Grand Lodge shall be entitled to receive from each Subordinate Lodge the sum of fifty cents per annum, payable semi-annually, for each unsuspended member on its books as shown by its semi-annual returns.

55. All rituals, books and blank forms necessary for the proper working of lodges shall be provided by the Grand Lodge and sold to Subordinates at a uniform advance of twenty-five per cent. on cost. All orders for supplies must be over the seal of the lodge, and must be accompanied by the amount required to pay the same.

56. All claims against the Grand Lodge shall be first placed in the hands of the Grand Secretary, and by him submitted to the Finance Committee, who shall examine and report on the correctness of the same. No claim will be considered unless in the form of a definitely itemized account.

57. When such claims have been reported correct and approved by the Grand Lodge, the Grand Master shall issue an order on the Grand Treasurer, attested by the Grand Secretary, for the payment of the same, which payment shall be duly entered in the books of the Grand Lodge by the Grand Treasurer.

58. In case of urgency, during the recess of the Grand Lodge, the Grand Master may, at his discretion, issue such order, making report thereof to the Grand Lodge at its next regular session.

50. The funds of the Grand Lodge shall be invested in Canadian securities, in the names of the Grand Master and Grand Secretary; but such monies as are retained in the custody of the Grand Treasurer for the immediate purposes of the Grand Lodge shall be deposited by that officer in some banking institution at his own discretion, and immediately on his receipt thereof, unless otherwise ordered by the Grand Lodge.

SUBORDINATE LODGES.

60. On receipt of a properly signed application from the constitutional number of qualified persons, the Grand Master may issue a dispensation for the opening of a Subordinate Lodge, and in person, or by deputy, proceed with the institution thereof. All the necessary books and blank forms of the new lodge shall be supplied at such rates as may be fixed by the Grand Lodge, and the necessary expenses of the officer instituting shall be paid by the lodge at the time of its institution.

61. Such Subordinate Lodge shall have authority to initiate and receive into membership persons resident within its jurisdiction, which shall extend half way to the lodge nearest located in any direction; and it may also convey degrees upon a member of any other lodge, without fee, upon presentation of a request from said lodge so to do, accompanied by a certificate that the person applying is qualified to receive the degree applied for.

62. Every Subordinate Lodge shall have a suitable seal, a proof impression of which shall be deposited with the Grand Secretary, and all reports, certificates, and communications shall, in addition to being signed by the Noble Grand and Secretary, be authenticated by the seal being printed or pressed on the body of the document, and not merely attached thereto.

63. The terms of a Subordinate Lodge shall be semi-annual or annual as its by-laws may provide; where terms of lodge are semi-annual, its meetings

shall be held weekly, but if annual they may be bi-weekly or semi-monthly.

64. On or immediately after the first meeting in January or July of each year, each Subordinate Lodge shall make a return to the Grand Lodge of its work and condition for the six months immediately preceding. Should any lodge fail to forward its returns promptly to the Grand Lodge, as required by its constitution, the Grand Secretary shall, immediately upon the receipt of such return enter to the debit of such lodge a fine of two dollars per month for the time which may have elapsed since such return was due. After the 25th day of July in each year, an additional fine of fifty cents per day shall be imposed on any lodge failing to send its returns to the Grand Secretary until said returns are received by him, and in no case shall this fine be remitted.

65. Upon the suspension or expulsion of a lodge, or surrender of its Charter, it shall be the duty of its last installed officers and members having the custody of the Charter, books, papers, properties and funds of the lodge, to assign, transfer and deliver the same on demand to the Grand Master, or the District Deputy Grand Master of the District, or to such Past Grand as may be specially deputed by the Grand Master or Grand Lodge to receive the same; and the same shall be held subject to the order of the Grand Lodge. Any officer or member having such properties in custody, refusing such demand, shall be forever excluded from membership or fellowship in the Order, notwithstanding such lodge should afterwards be restored to good standing; and shall be liable to prosecution in the civil courts.

66. All effects or funds received by the Grand Lodge from any Subordinate or Degree Lodge under the preceding clause shall be held in trust: first, for the benefit of any Brother and Widow or Orphans entitled to benefits in accordance with the

By-laws of such lodge at the time of the dissolution or suspension of the same; and the balance, if any, to be returned to such Subordinate Lodge should it be reinstated, or upon the expiration of the period of its suspension; provided, however, that should said lodge not be restored to fellowship within five years, the funds and properties of said lodge may be disposed of or used under the direction of the Grand Lodge in aiding or assisting any working lodge, or proposed lodge needing assistance, or for such other charitable purposes as in the judgment of the Grand Lodge may be deemed advisable.

67. Members of an extinct lodge, upon payment of all arrears due by them at the time of the dissolution of the lodge, may receive a card from the Grand Secretary which shall have all the force and effect of an expired withdrawal card, and the Grand Lodge, or during recess thereof the Grand Master, may direct the issue of cards to such members without the payment of arrears, or upon payment of such portion thereof as may be deemed sufficient, upon satisfactory reasons therefor being shown; provided, always, that the Grand Master and Grand Secretary shall be satisfied that the applicant was not implicated in breaking up of the lodge, or in any illegal distribution or use of the funds of the same.

68. Upon the application to the Grand Lodge of five or more members of an extinct lodge which has not been merged into or amalgamated with any other lodge, for the restoration of such lodge to fellowship, such applicants as the Grand Lodge may approve, may be restored to fellowship in said lodge, together with the Charter and effects belonging to such lodge at the time of its extinction, unless such effects shall have been disposed of as provided in clause 79 of this Constitution.

69. A lodge desiring to surrender its Charter and be merged into some other lodge, shall present to



## BY-LAWS OF THE

the Grand Lodge, or during recess to the Grand Master, a petition over its seal and the signature of its Noble Grand and Recording Secretary to that effect, showing that the question of merger had been voted upon and approved, after due notice sent to each member; and that there are not five qualified members able and willing to retain the Charter and work the lodge; and giving a statement of the amount of its funds and effects, and of its assets and liabilities. There shall also accompany the petition a certified statement from the lodge into which the petitioners desire to be merged, setting forth its willingness to receive the members and assume the liabilities and responsibilities of the petitioning lodge, and further certifying that the names of said members have been submitted to an Investigating Committee, have been reported upon, and have been severally approved and accepted by a majority vote by ballot.

70. On the receipt of said petition and resolution the Grand Lodge, or Grand Master during recess, may grant the prayer of the petition, and authorize the Local District Deputy Grand Master, or a Special Deputy, to superintend the proposed mergerment.

71. The said petitioning lodge shall, within one month after the granting of its petition, transfer, convey and deliver up to the lodge in which it proposes to merge, all its assets, funds, furniture, regalia, books, papers and effects, except its Charter, which shall be delivered up to the District Deputy Grand Master or a Special Deputy; and the names of all its members who had been previously balloted for and accepted by the lodge into which it proposes to merge, shall be at once entered upon the roll of membership of the last mentioned lodge, which shall thereupon assume all the liabilities and responsibilities of the said merging lodge; and the members so received shall have such rank and standing as the books of said merging lodge shall show.

72. From and after the entry of their names upon the roll, as aforesaid, each and every member whose name shall have been so entered, shall be deemed and taken to be a member of said lodge, and subject to the same laws and entitled to the same rights, benefits and privileges to the like extent as if he had joined said last mentioned lodge by card, and as provided in the terms of the preceding clauses of this By-law.

73. Upon the completion of the mergerment, the District Deputy Grand Master or Special Deputy shall immediately make report thereof to the Grand Master, certifying that he has witnessed the transfer of assets by the one lodge, and the entry of the names of members on the roll of the other lodge; and he shall return the Charter of the lodge which has been merged, together with the names and standing of those members who have not entered into the mergerment, if there should be any such, and said members may, upon application to the Grand Secretary, receive a Card, as provided for in the case of members of extinct lodges.

74. When two or more lodges desire to be united each lodge shall present a petition to that effect to the Grand Lodge, or during recess, to the Grand Master; such petition shall set forth that the question of union has been affirmatively voted upon after due notice sent each member, and that there were not five members able and willing to retain the Charter and work the lodge; and shall also give a statement of the funds and effects, and assets and liabilities of the lodge, and a list of members, with their rank and financial standing and P. O. address.

75. On receipt of said petition the Grand Lodge, or during recess, the Grand Master, may grant the prayer and authorize the amalgamation of the petitioning lodges.

76. When the union of said petitioning lodges has been approved, the Grand Master shall cause

notice to be sent to each unsuspended member of the several lodges at least one week prior to the date fixed for effecting such union, and shall summon him to be present in person at the time and place appointed for that purpose; and shall also notify the officers of the several lodges to produce and surrender at said time and place all the funds, effects, books, papers and Charters of the said lodges.

77. On the production and surrender of all the said funds, effects, books, papers and Charters, the Grand Master shall issue a dispensation for a lodge to the members of the several lodges present and desiring to be united, and shall, in person or by Deputy, institute the same; and shall transfer to it, as soon as instituted, all the funds, effects, books and papers of the united lodges; and said lodge shall therewith assume and pay all the liabilities and responsibilities of the several lodges out of which it has been formed, and its members shall have such rank and standing as the books of the united lodges shall show.

78. Any member of any of the uniting lodges who shall fail to be present at the institution of the united lodge may, on application to the Grand Secretary, receive a Withdrawal Card, as provided for members of extinct lodges, and should he apply for admission by such card to the united lodge within six months from the date of its institution, the vote necessary for his election to membership shall be a majority vote by ballot of those present and voting.

#### REBEKAH DEGREE LODGES.

94. Rebekah Degree Lodges may be instituted on the application of ten or more persons, five of whom shall be Third Degree members in good standing of some Subordinate Lodge or lodges in this jurisdiction, and five female relatives of Third Degree members in good standing in the Order, and all in possession of the Rebekah Degree, or

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qualified to receive the same. Such application shall be signed by the applicants, and shall be accompanied by the charter fee of \$5, by certificates of qualification from the lodges to which the applicants or their male relatives belong, and by a recommendation from the lodge or lodges in the city or town from which the application comes.

95. Rebekah Degree Lodges shall have power to receive into membership by initiation Third Degree members in good standing in Subordinate Lodges, and their wives and such other female relatives as are qualified by the general laws to be admitted to the degree; and also to receive on deposit of card qualified members of the Degree of Rebekah from other lodges. All application for admission shall be submitted to the consideration of a committee appointed by the Noble Grand; and on the Committee's report a ballot shall be taken, and if not more than three black balls appear, the candidate shall be eligible for admission.

96. Rebekah Degree Lodges shall have power to adopt such By-laws and Rules of Order as they may see fit; provided always that no such By-laws or Rules of Order shall become operative until after they have been approved by the Grand Lodge of Ontario, or, in its recess, by its Committee on Laws of Subordinates.

97. Rebekah Degree Lodges shall be subject to all the laws applying to Subordinate Lodges in the matter of sessions, terms, election and appointment of officers, returns, trials and penalties, and forfeiture of Charter, in so far as the same may be applicable; excepting that they shall not be required to pay a per capita tax to this Grand Lodge.

#### DISTRICTS.

98. In every district in the jurisdiction there shall be a District Committee, which shall consist of the Past Grands duly elected thereto by the several lodges in the district at their last meeting in each year.

## BY-LAWS OF THE

99. Each lodge in the district shall be entitled to one representative on the Committee, when the number of unsuspended members on the night of election shall be less than fifty; two representatives when the number shall be fifty, and one representative for each additional fifty.

100. The District Committee shall hold its ordinary sessions monthly, quarterly, or at special dates, as it may determine. But an annual session shall be held on the second Wednesday of June in each year, or any subsequent day in said month, at such time and place in the district as may be previously selected at an ordinary meeting of the Committee, or in default thereof, by the District Deputy Grand Master for the district.

101. Each District Committee shall have power to make rules for its own government, subject to the approval of the Grand Lodge; to make such recommendations to the Subordinate Lodges in the district, and to the Grand Lodge, as it may think for the advantage of the Order; to nominate at its annual session a suitable person for the office of District Deputy Grand Master, such nominee to be chosen by ballot; to provide for the necessary expenses of its own meetings; to fix the fee or fees payable by the Subordinate Lodges in the district for the visits of the District Deputy Grand Master; and to perform such other duties, and exercise such other powers as are consistent with the Constitution of the Grand Lodge and the laws of the Order.

102. The District Committee shall be presided over by the District Deputy Grand Master, who shall, as such presiding officer, have similar powers and privileges to those belonging to the Grand Master when presiding over the Grand Lodge.

103. Each District Committee shall, at its annual meeting, or whenever vacancies occur, elect a Secretary, who shall, in addition to the usual duties of such an officer, send to the Grand Master,

through the District Deputy Grand Master, before the annual session of the Grand Lodge, a report of the proceedings of the Committee, including the nomination for the District Deputy Grand Master, and certify to the Grand Lodge or any Committee thereof, such proceedings of the District Committee, and such papers in his possession as may be required. He shall also act as Treasurer in the receipt and disbursement of such monies as may be required to meet the expenses of the Committee and of the District Deputy Grand Master.

104. The Grand Master shall, from the reports supplied him by the District Committees, make a list of the several nominees for the office of District Deputy Grand Master, and communicate the same to his successor immediately after the latter has been elected.

#### APPEALS.

105. Any lodge or brother may appeal to the Grand Lodge against any decision or order of a lodge, or of any officer of a lodge, or of any officer of the Grand Lodge.

106. An appeal to the Grand Master or to a District Deputy Grand Master shall contain a full record of the facts in the case, certified under the seal of the Lodge interested, together with the text of the decision, if any rendered, and a statement of the grounds upon which the appeal is based.

107. All appeals shall be made in writing and filed with the Grand Secretary within two months from the decision or order appealed against. A transcript of the proceedings properly certified shall be sent with the appeal, and a copy of the appeal shall be served on the opposite party within the same two months.

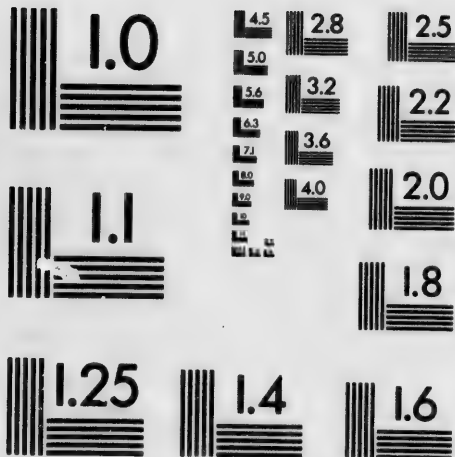
108. If the appeal is against the decision of a lodge, the lodge shall, on demand and on receiving the proper costs and charges thereof, furnish the appellant with a copy of all proceedings in the





# MICROCOPY RESOLUTION TEST CHART

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case, duly certified, and in the event of the appeal being sustained, all such costs and charges shall be refunded by the lodge to the appellant.

109. In case an appeal is sustained the brother is thereby restored to his former rights, privileges and membership, unless the Grand Lodge orders otherwise.

110. Where the penalty adjudged by any lodge is suspension or expulsion, the accused brother may apply to the Grand Master for an arrest of judgement. This application must be made within the time allowed for appeal, and a copy thereof shall be sent to the lodge at the same time. If the application is granted, and pending the decision of the Grand Master thereof, the proceedings in the case shall be stayed until the appeal is decided by the Grand Lodge, and the standing of the accused brother in his lodge shall not be affected in the interim unless he shall fail to perfect his appeal within the proper time, or the Grand Master shall refuse the application.

#### AMENDMENTS.

111. These By-laws may be amended, altered or repealed at any session of the Grand Lodge by a two-thirds majority of the members present and voting, on a notice given at a previous sitting.



## SUSPENSION and REINSTATEMENT.

The following is the law regarding Suspension and Reinstatement, and is inserted here for the benefit of all concerned.—Report of Legislative Committee, Sovereign Grand Lodge, 1880 :

*Resolved*, That a member of the order who becomes in arrears for dues for the period of one year may be suspended or dropped from membership, but he cannot be expelled from the Order on account of being in arrears for dues.

*Resolved*, That a member suspended or dropped from membership for non-payment of dues may be reinstated in the lodge or encampment from which he has been suspended or dropped, within one year after suspension, by paying the amount of one year's dues, and being reinstated in the manner prescribed by the local law.

*Resolved*, That, after one year from the date of suspension, a member dropped or suspended for non-payment of dues may be reinstated upon the payment of the fee charged for an initiate of the same age, or such less sum as the By-laws may prescribe.

*Resolved*, That a member suspended or dropped from membership for non-payment of dues, who makes application for reinstatement and for a Withdrawal Card, for the purpose of uniting with another lodge or encampment in the same jurisdiction, may be reinstated and granted a final Card, at any time within five years from the date of suspension, upon the payment of one year's dues, and the usual price of a Card.

*Resolved*, That a member suspended or dropped for non-payment of dues, after five year's suspension, wishing to join a lodge or encampment in the

## 92 SUSPENSION AND REINSTATEMENT.

the same jurisdiction, shall be entitled to receive, and the lodge or encampment shall grant, upon proper application, a Dismissal Certificate upon the receipt of one dollar.

*Resolved*, That a lodge or encampment, upon proper application and the receipt of one dollar, may, at the discretion of the lodge or encampment, by a majority vote of the members present, grant a Dismissal Certificate to a member suspended for non-payment of dues, to enable such suspended member to join a Lodge in the same jurisdiction before the five years have expired.

*Resolved*, That a member suspended or dropped for non-payment of dues, wishing to regain membership in another jurisdiction than that in which he was suspended or dropped, shall be entitled to receive, and the lodge or encampment to which he belongs shall grant, upon proper application, a Dismissal Certificate, upon the receipt of one dollar.

*Resolved*, That where the books of an extinct lodge or encampment have been lost or destroyed, the Grand Secretary or Grand Scribe, as the case may be, upon being satisfied of the good standing of any member of such extinct lodge or encampment, may issue to him a Card of Withdrawal. Where the books of a defunct lodge or Encampment are in the possession of the Grand Secretary or Grand Scribe, he may issue cards to former members of the defunct Subordinate; such Cards shall have the same privilege as a Card issued by an existing Subordinate.

*Resolved*, That Dismissal Certificates may be received upon deposit in any lodge or encampment, as the case may be, but the privilege of visiting a lodge or encampment shall not be awarded to the holder of a Dismissal Certificate. The Certificate shall be provided by the Grand Corresponding and Recording Secretary, and be sold as other supplies are sold, at the same rate as Cards.

When State Grand Officers grant Cards to former members of defunct lodges, the Brother receiving the card is not entitled to the A. T. P. W. The Card cannot be used for visiting Lodges, but is good for deposit only by the holder as an Ancient Oddfellow.

*Resolved*, That all laws, by-laws, or provisions thereof, that are inconsistent with the above general laws, conditions and regulations, are hereby abrogated or repealed.

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#### LAWS TO BE OBSERVED BY NON-RESIDENT MEMBERS.

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*Resolved*, That it is the duty of every Odd-Fellow, when he is away from home and out of his own jurisdiction, to give attention and care to his brethren in distress, and watch with the sick when necessary, as well as when he is within his own jurisdiction; and further

*Resolved*, That it is and shall be the duty of every member of the Order, on taking up his residence away from the vicinity of his own Lodge, to report himself to the Lodge nearest his residence, or when it is equally near two or more Lodges, to one thereof, within thirty days after taking up such residence, and in making up such report he shall give the name and number and location of his Lodge, and when requested by the Lodge to which he has reported, shall watch with the sick, who like himself are away from home and their own jurisdiction; and any such member so failing to report, shall not be entitled to affiliation with the Order, nor to attention from any Lodge. And this legislation shall not be construed to hinder or prevent any Lodge or member from furnishing watchers, or giving attention to any sick or needy brother.



## NO. 1—APPLICATION FOR BENEFITS IN SICKNESS.

To the N.G., V.G., Officers and Brethren of  
Lodge, No.—, I.O.O.F., of

BRETHREN,—On the       day of       (as formally reported to you), I was prostrated by a severe illness, and disabled from following my occupation until       last. I send the certificate of my physician, and the statement of the N. G. of Lodge of this town. I therefore claim benefits for       . If granted, please pay to my wife, whose receipt will be as my own.

Fraternally yours in F. L. and T.

## NO. 2—PHYSICIAN'S CERTIFICATE.

(Addressed as above.)

This certifies that I was called to visit Mr.       professionally, on the       day of       and found him prostrated by a [severe] attack of       . I have attended him from that to the present time, and know that he was unable to attend to his usual occupation before.       M. D.

## NO. 3—LODGE'S STATEMENT.

To the N. G., Officers, &c.,

This is to certify that we have examined into the circumstances of the (*sickness or disability*) of Brother..... and found that he was prostrated by (*state nature of sickness or disability*) on the ..... day of ..... 18....., and disabled from following his usual or other obtainable occupation, until the ..... day of ..... 18 .... That Dr. .... is known as a man of honor and veracity, and have no doubt the above statements are correct, and that Brother..... is entitled to benefits for..... weeks, so far as disability to labor constitutes such claim.

Yours fraternally,

.....  
Sec'y.

.....  
: SEAL :  
.....

.....  
N. G.

NO. 4—APPLICATION FOR ADMISSION BY CARD.  
To the N. G., V. G., Officers and Brethren of  
Lodge, No.—, I.O.O.F., of

BRETHREN,—Herewith I present my card of  
withdrawal from Lodge, No.—, I.O.O.F., of  
, and respectfully ask to be admitted a  
member of your Lodge by deposit of the same.

Fraternalty yours in F. L. and T.

Presented and recommended by

Referred to (*three brethren*).

Secretary (*pro tem.*)

N. B.—The application for admission by deposit of Card or  
initiation into an Encampment is the same, except the neces-  
sary change of address and the name of the body addressed.

NO. 5—CERTIFICATE FOR DEGREES.

To Lodge, No.—, I. O. O. F., of at  
This certifies that , a member in good  
standing in Lodge, No.—, and properly  
qualified, having been duly balloted for, was this  
evening elected to receive the Degrees of  
the Order. You are therefore hereby requested  
and authorized to confer the same on him, he hav-  
ing paid, paying you the fees for so doing.

Witness the seal of the Lodge this day of  
(Lodge Seal) Secretary.

Fees received and Certificates approved by  
Lodge, No.—. Scribe.

NO. 6.—DISPENSATION TO CONFER DEGREES.

I, Master of the in the do  
hereby authorize and empower Lodge No.—  
of this jurisdiction to confer the Three Degrees of  
the Order on a member of said Lodge, dis-  
pensing with any further time requisite to qualify  
him for receiving the same, such being the request  
of said Lodge, which has paid for this dispensation.

In witness whereof I have hereunto set my seal  
of office this day of 189 .  
(Seal).

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N. G.

## FORMS.

NO. 7--CERTIFICATE OF STANDING AND GRADE IN  
A SUBORDINATE LODGE.

To whom it may concern: This certifies that \_\_\_\_\_  
is a member of the Degree of Truth, in good  
standing in \_\_\_\_\_ Lodge, No.—, I. O. O. F., of \_\_\_\_\_  
\_\_\_\_\_

Witness the seal of our Lodge this      day of  
(Seal of      Lodge)  
Attest:      N. G.

Attest : Secretary.

NO. 8—RESIGNATION OF MEMBERSHIP.

To the (N.G., V.G.,) Officers and (Brethren) of  
Lodge, No.—, I.O.O.F., of

**BRETHREN**,—I feel constrained to sever my connection with your (Lodge) and the Order, and therefore tender this my resignation of membership therein. I consider my pledge of honor as binding out of the Order as in it.

Wishing you prosperity in every good word and work, I remain, respectfully yours,

NO. 9—CERTIFICATE OF MEMBERSHIP.

—Lodge, No.—, I.O.O.F., 189

We certify that \_\_\_\_\_ being free from all charges in our (Lodge) and Order, has resigned his membership in the same, and said resignation has been duly accepted. He is therefore no longer a member of our (Lodge) and Order.

In witness whereof, we have hereunto set our names and the seal of the Lodge at the date above written.

(Seal).

**Attest :**

(Secretary.)

N. G.

NO. 10—FORM OF A CARD PRESENTED TO WIFE OR  
WIDOW OF AN ODDFELLOW.

*Friendship, Love and Truth.  
Independent Order of Oddfellows.*

To all to whom these presents shall come, greeting:

**This certifies that \_\_\_\_\_ whose name is endorsed**

on the margin of this card, in her own proper handwriting, is the (*wife*) of our well-beloved Brother who (is) a member of \_\_\_\_\_ Lodge, No. —, held at \_\_\_\_\_ and working under authority of a Charter duly granted by authority of the Grand Lodge of the \_\_\_\_\_. We therefore recommend her to your Friendship and Protection wherever she may be, throughout the world, for the space of \_\_\_\_\_ and no longer.

In witness whereof, we have subscribed our names and affixed the seal of our Lodge, this day of \_\_\_\_\_ in the year \_\_\_\_\_  
(Seal.) \_\_\_\_\_ N. G.  
Secretary. \_\_\_\_\_ V. G.

NO. 11—FORM OF CARD FOR A DAUGHTER OF REBEKAH.

*Friendship, Love and Truth.  
Independent Order of Oddfellows.*

To all to whom these presents shall come, greeting:

This certifies that our well-beloved Sister whose name is endorsed on the margin of this Card, in her own proper handwriting, has been duly initiated in the degree of Rebekah, and is the (*wife*) of our Brother \_\_\_\_\_ who (is) a member of \_\_\_\_\_ Lodge, No. —, held at \_\_\_\_\_ and working under authority of a Charter duly granted by authority of the Grand Lodge of \_\_\_\_\_. We therefore recommend her to your friendship, aid and protection, wherever she may be, throughout the world, for the space of \_\_\_\_\_ and no longer.

In witness whereof, we have subscribed our names and affixed the seal of our Lodge, this day of \_\_\_\_\_ in the year of our Lord one thousand eight hundred and \_\_\_\_\_

(Seal.) \_\_\_\_\_ N. G.  
Attest: \_\_\_\_\_ Secretary. \_\_\_\_\_ V. G.

## LIST OF LODGES.

LODGE.	No.	LOCATION.	N'GT OF MEET'G
Brock.....	9	Brockville.....	Tuesday
Cataraqui.....	10	Kingston.....	Tuesday
Otonabee.....	13	Peterborough.....	Monday
Union.....	16	St. Catharines.....	Monday
Phoenix.....	22	Oshawa.....	Tuesday
Rose.....	28	Amherstburg.....	Wednesday
Chatham.....	29	Chatham.....	Tuesday
Eureka.....	30	London.....	Tuesday
Elgin.....	32	St. Thomas.....	Friday
Erie.....	33	Port Burwell.....	Thursday
Gore.....	34	Brantford.....	Monday
Samaritan.....	35	Ingersoll.....	Thursday
St. Marys.....	36	St. Marys.....	Tuesday
Forest City.....	38	London.....	Monday
Rond Eau.....	40	Blenheim.....	Friday
Avon.....	41	Stratford.....	Wednesday
Excelsior.....	44	Hamilton.....	Thursday
Frontier.....	45	Windsor.....	Wednesday
Mount Zion.....	46	Newbury.....	Thursday
Unity.....	47	Hamilton.....	Wednesday
Dominion.....	48	London.....	Wednesday
Canada.....	49	Toronto.....	Friday
Otter.....	50	Tilsonburg.....	Monday
Bissell.....	51	Mitchell.....	Friday
Covenant.....	52	Toronto.....	Tuesday
Niagara Falls.....	53	Niagara Falls.....	Tuesday
Collingwood.....	54	Collingwood.....	Thursday
Fidelity.....	55	Seaforth.....	Wednesday
Qu'n City of Ontario	56	Toronto.....	Monday
Maple Leaf.....	57	Orangeville.....	Thursday
Howard.....	58	Strathroy.....	Wednesday
Kingston.....	59	Kingston.....	Friday
Corinthian.....	61	Oshawa.....	Thursday
Huron.....	62	Goderich.....	Thursday
Barrie.....	63	Barrie.....	Monday
Victoria.....	64	Hamilton.....	Alt'nt Tuesd'ys
Friendship.....	65	Petrolia.....	Friday
Florence Night'gale.	66	Bowmanville.....	Wednesday
Exeter.....	67	Exeter.....	Tuesday
North Star.....	68	Stayner.....	Friday
Hope.....	69	Harriettaville.....	Saturday
Lucan.....	70	Lucan.....	Tuesday
The Toronto.....	71	Toronto.....	Monday
Eastern Star.....	72	Whitby.....	Tuesday
Fergus.....	73	Fergus.....	Tuesday
Bothwell.....	74	Bothwell.....	Tuesday
Warrior.....	75	Port Perry.....	Monday
St. Thomas.....	76	St. Thomas.....	Wednesday
Oxford.....	77	Ingersoll.....	Monday
Durham.....	78	Port Hope.....	Tuesday
Nipissing.....	79	Uxbridge.....	Wednesday
Amity.....	80	Prescott.....	Thursday

## 949

LDGGE.	No.	LOCATION.	N'OT OF MEET'G
Belleville .....	81	Belleville .....	Thursday
Beaver .....	82	Ruthven .....	Tuesday
Clinton .....	83	Clinton .....	Tuesday
Walkerton .....	84	Walkerton .....	Friday
Constellation .....	85	Burgessville .....	Tuesday
Napanee .....	86	Napanee .....	Tuesday
Empire .....	87	St. Catharines .....	Thursday
Olive Branch .....	88	Woodstock .....	Monday
Reliance .....	89	Guelph .....	Monday
Ivy .....	90	Parkhill .....	Thursday
Grand River .....	91	Paris .....	Thursday
Milton .....	92	Milton .....	Tuesday
Western City .....	93	Chatham .....	Monday
Aylmer .....	94	Aylmer .....	Tuesday
Nith .....	96	New Hamburg .....	Thursday
Grand Union .....	97	Berlin .....	Friday
Minto .....	98	Harriston .....	Friday
Lindsay .....	100	Lindsay .....	Monday
Golden Star .....	101	Brampton .....	Thursday
Deseronto .....	102	Deseronto .....	Wednesday
Cataract .....	103	Niagara Falls South .....	Thursday
Crescent .....	104	Hamilton .....	Friday
Manilla .....	105	Manilla .....	Monday
St. Clair .....	106	Point Edward .....	Thursday
Waterloo .....	107	Galt .....	Monday
Royal Oak .....	108	Forest .....	Monday
Orion .....	109	Georgetown .....	Monday
Laurel .....	110	Toronto .....	Alt'rnt Mond'ys
Peterboro' .....	111	Peterboro' .....	Thursday
Lucknow .....	112	Lucknow .....	Friday
Trenton .....	113	Trenton .....	Wednesday
Gananoque .....	114	Gananoque .....	Monday
Harmony .....	115	Brantford .....	Tuesday
Naomi .....	116	Markham .....	Monday
Valley City .....	117	Dundas .....	Wednesday
Maitland .....	119	Wingham .....	Thursday
Sydenham Valley .....	120	Wallaceburg .....	Friday
Saxon .....	121	Alisa Craig .....	Wednesday
Streetsville .....	122	Streetsville .....	Friday
Dresden .....	124	Dresden .....	Monday
Stella .....	125	Carleton Place .....	Friday
Sarnia .....	126	Sarnia .....	Tuesday
Mizpah .....	127	Belleville .....	Monday
Mystic .....	128	Waterdown .....	2nd & 4th Mndys
Charity .....	129	Sunderland .....	Monday
Livingstone .....	130	Thorold .....	Tuesday
Marion .....	131	Renfrew .....	Monday
Oakville .....	132	Oakville .....	Monday
Glencoe .....	133	Glencoe .....	Tuesday
Orient .....	134	Welland .....	Tuesday
Peaceful Dove .....	135	Cannington .....	Thursday
Cobourg .....	136	Cobourg .....	Friday



## LIST OF LODGES.

LODGE.	No.	LOCATION.	N'GT OF MEET'G
St. Lawrence.....	137.	Brockville.....	Thursday
Ancaster.....	138	Ancaster.....	Monday
Garnet.....	139	Mount Forest.....	Tuesday
Leamington.....	140	Leamington.....	Alt. Thursdays
Concord.....	142	Kingsville.....	Friday
Bay of Quinte.....	143	Pictou.....	Wednesday
Ridgetown.....	144	Ridgetown.....	Wednesday
Vivian.....	146	Arnprior.....	Tuesday
Model.....	147	Wyoming.....	Alt. Mondays
Aurora.....	148	Aurora.....	Tuesday
Western Star.....	149	Brussels.....	Thursday
Sycamore.....	151	Arkona.....	Tuesday
Hayden.....	152	Norwich.....	Friday
Willey.....	153	Granton.....	Wednesday
Alpha.....	154	Almonte.....	Monday
Brougham.....	155	Whitevale.....	Thursday
Pyramid.....	156	Newmarket.....	Tuesday
Thamesville.....	157	Thamesville.....	Thursday
Progress.....	158	Guelph.....	Thursday
Oak Leaf.....	159	Hamilton.....	Alt. Tuesdays
Listowel.....	160	Listowel.....	Tuesday
Simcoe.....	161	Simcoe.....	Friday
Oriental.....	163	Cornwall.....	Monday
Romeo.....	164	Stratford.....	Tuesday
Beethoven.....	165	Brooklin.....	Friday
Hillsburg.....	167	Hillsburgh.....	Friday
Sutton.....	168	Sutton.....	Monday
Grey.....	169	Durham.....	Monday
Denovo.....	170	Port Elgin.....	Monday
Alliston.....	171	Alliston.....	Friday
Penetangore.....	172	Kincardine.....	Tuesday
Emerald.....	173	Dunnville.....	Tuesday
Dolman.....	174	Ayr.....	Wednesday
Montana.....	177	Wroxeter.....	Thursday
Madoc.....	179	Madoc.....	Monday
Owen Sound.....	180	Owen Sound.....	Wednesday
Tecumseh.....	182	Otterville.....	Monday
Teeswater.....	183	Teeswater.....	Wednesday
Germania.....	184	Waterloo.....	Tuesday
Dufferin.....	186	Flesherton.....	2nd & 4th T'sdy
Cambridge.....	188	Preston.....	Wednesday
Parry Sound.....	189	Parry Sound.....	Monday
Chorazin.....	190	London East.....	Monday
Jarvis.....	191	Jarvis.....	Monday
Howick.....	192	Gorrie.....	Tuesday
Albert.....	194	Toronto.....	Friday
Cicerone.....	195	Woodville.....	Tuesday
Florence.....	196	Florence.....	Monday
Minerva.....	197	Hamilton.....	Alt. W'nsdays
Weston.....	200	Weston.....	Tuesday
Beacon.....	201	Port Colborne.....	Wednesday
Silver Star.....	202	Milverton.....	Friday

# LIST OF LODGES.

101

LODGE.	No.	LOCATION.	N'GT OF MEET'G
Pembroke.....	203	Pembroke.....	Tuesday
Acton.....	204	Acton.....	Friday
Ahram.....	205	Paisley.....	Tuesday
Silver City.....	206	Tiverton.....	Friday
Egremont.....	207	Kerwood.....	Friday
Millbank.....	209	Millbank.....	Wednesday
Brucefield.....	210	Brucefield.....	Friday
Lily.....	211	Dorchester Station..	Tuesday
Argyll.....	212	Napanee.....	Thursday
Clifford.....	214	Clifford.....	Friday
Freestone.....	215	Beamsville.....	Monday
Elmira.....	216	Elmira.....	Wednesday
Mount Bridges.....	217	Mount Bridges.....	Friday
Enterprise.....	218	Essex Centre.....	Thursday
Georgian Bay.....	219	Waubushene.....	Thursday
Woodslee.....	220	South Woodslee.....	Saturday
Chesley.....	221	Chesley.....	Friday
Hensall.....	223	Hensall.....	Friday
Ottawa.....	224	Ottawa.....	Monday
Merlin.....	226	Merlin.....	Thursday
Sauble.....	227	Tara.....	Friday
International.....	228	International Bridge	Thursday
Embro Star.....	229	Embro.....	Tuesday
Prince of Wales.....	230	Toronto.....	Tuesday
Elora.....	231	Elora.....	Thursday
Equity.....	232	Hagersville.....	Wednesday
Hanover.....	233	Hanover.....	Wednesday
Ilderton.....	234	Ilderton.....	1st & 3rd Th'sdy
Waterford.....	235	Waterford.....	Thursday
Acorn.....	236	Camlachie.....	Tuesday
Farmersville.....	237	Farmersville.....	Wednesday
Stirling.....	239	Stirling.....	Wednesday
Carleton.....	240	Ottawa.....	Thursday
Rideau.....	241	Smith's Falls.....	Monday
Wilton.....	242	Toronto.....	Tuesday
Thornbury.....	243	Thornbury.....	Friday
Port Arthur.....	244	Port Arthur.....	Wednesday
Mallorytown.....	245	Mallorytown.....	Wednesday
Orillia.....	246	Orillia.....	Monday
Gordon.....	247	Palmerston.....	Thursday
Campbellford.....	248	Campbellford.....	Tuesday
Beaverton.....	249	Beaverton.....	Monday
Ridgely.....	250	Oil Springs.....	Monday
Bracebridge.....	251	Bracebridge.....	Monday
Floral.....	252	Toronto.....	Monday
Caledonia.....	253	Caledonia.....	1st & 3rd Frid'ys
Alba.....	254	Pakenham.....	Thursday
Tottenham.....	255	Tottenham.....	Wednesday
Grand Valley.....	256	Grand Valley.....	Friday
Credit.....	257	Winnipeg.....	Alt. Tuesday
Thamesford.....	258	Thamesford.....	Thursday
Lynden.....	259	Lynden.....	Alt. Wednesday

## LIST OF LODGES.

LODGE.	No.	LOCATION.	N'GT OF MEET'G
Meaford.....	260	Meaford.....	Wednesday
Gold Hill.....	261	Rat Portage.....	Thursday
Norwood.....	262	Norwood.....	Tuesday
East Toronto.....	263	East Toronto.....	Tuesday
Fraternity.....	264	Perth.....	Monday
Delta.....	265	Delta.....	Tuesday
Messanable.....	266	Chapleau.....	Tuesday
Algoma.....	267	Fort William, West.	Thursday
Stanley.....	268	Lanark.....	Thursday
Woodstock.....	269	Woodstock.....	Friday
Lansdowne.....	270	Lansdowne.....	Tuesday
North Bay.....	271	North Bay.....	Tuesday
Lakeview.....	272	West Toronto Junc'n	Friday
Hastings.....	273	Hastings.....	
Midland.....	274	Midland.....	
Fairy.....	275	Huntsville.....	
Sheard.....	276	New Dundee.....	
Lambton.....	277	Brigden.....	
Rockliffe.....	278	Ottawa.....	
Grenville.....	279	Kemptville.....	

## REBEKAH DEGREE LODGES.

Victoria.....	1	London.....
Oshawa.....	4	Oshawa.....
May Queen.....	5	London East.....
Naomi.....	6	Windsor.....
Our Sisters.....	7	Point Edward.....
Ruth.....	8	Napanee.....
Louisa.....	10	Kingston.....
Picton.....	11	Picton.....
Beatrice.....	12	Guelph.....
Eubilee.....	13	Chatham.....
Jdna.....	14	St. Thomas.....
Harmony.....	15	Gananoque.....
Olive Branch.....	16	Toronto.....
Myrtle.....	17	Elora.....

# INDEX.

Admission by Card.....	11, 14
"    as Ancient Oddfellow.....	11
"    by Initiation.....	11
Attending Sick Brethern.....	45-46
Assessments, Special.....	50
Assistance to Brothres in Distress.....	53
Assistance to Members of Other Lodges.....	53
Appeals.....	89
By-Law.....	23
"    Amendments.....	24, 58
"    of Rond Eau Lodge.....	30-59
"    of Grand Lodge of Ontario.....	68-90
Balloting for Members.....	37
"    for Degrees.....	12, 13
Benefits, Sick.....	51
"    Funeral.....	52
"    on Death of Wife.....	52
"    Widows'.....	52
"    to Family of Deceased Brothers.....	53
Certificate of Membership.....	3
Constitution of Subordinate Lodges.....	10-24
"    of Grand Lodge of Ontario.....	60-67
Contract between Members and the Order.....	12
Constitution, Signing of the.....	12, 36

Cards, Withdrawal.....	13, 57
• " Visiting.....	13, 57
Contributions.....	18
Candidates, Rejection not Disclosed.....	37
" Misrepresentation by.....	37
Charges of Officers.....	44
Committees, Visiting, Members of.....	45
" " Duties of.....	45
" Finance.....	46
" Property.....	46
" on Characters.....	47
" Dismissal of.....	47
Canvassing, Penalties for.....	54
Certificates, Forms of.....	94-97
Degrees.....	12-13
Disbursements.....	19
Duties of Officers of Grand Lodge.....	73-77
" of Officers of Rond Eau Lodge.....	38-42
" of Trustees and When Elected.....	43
" of Representatives to Grand Lodge.....	43
" of Physician.....	44
Disqualification for Non-Payment of Dues.....	59
Districts, How Governed.....	86-89
Expulsions.....	56
Fees, Admission.....	47
" Degrees.....	48
" Visiting or Withdrawal Cards.....	48
Fines and Penalties.....	54-55
" Disposition of.....	55
General Fund.....	49
Grand Lodge of Ontario, By-laws.....	68-90
" " Election and Instal- lation of Officers.....	71

# **INDEX.**

105

Grand Lodge of Ontario, Constitution .....	60-67
"                    "    Finances .....	80
"                    "    Powers .....	61
"                    "    Membership .....	61, 68
"                    "    Officers .....	61
"                    "    Duties and Powers of Officers .....	73
"                    "    Committees .....	63, 77-80
"                    "    Sessions .....	64, 69
"                    "    Revenue .....	64
"                    "    Appeals to .....	67
"                    "    Amendments of Con- stitution .....	67
Grand Lodge of Ontario, Subordinate Lodges .....	86
"                    "    Rebekah Degree Lodges .....	86-87
Installation .....	15
Investments .....	50
Liquors, Not Allowed .....	55
Library .....	57
Lodges, How Instituted .....	65
"    List of, in Ontario .....	98
Membership, Candidates for .....	10
"    Applications for .....	10-11, 36
"    Rejection of Candidates for .....	11
"    Applications, How Acted on .....	36
"    Honorary, not Allowed .....	11-12
"    Residence of Candidates for .....	12
Meetings of Rond Eau Lodge .....	36
Membership of Grand Lodge .....	61
Notices, Official .....	58
Non-resident Members, Laws to be observed by .....	93
Officers, Elective .....	14



Officers, Nomination and Election of.....	14
" Appointed.....	15
" Duties and Powers.....	16, 38-46
" of Grand Lodge.....	62
Preface.....	5
Principles of the Order.....	7
Penalties.....	21
Powers of Grand Lodge.....	60
Quarterly Dues.....	48
" " Table of.....	49
Returns.....	17
Rules of Order for Subordinate Lodges.....	32-35
Regalia, Wearing.....	57
Statistics of the Order.....	5
Sessions of Rond Eau Lodge.....	16
" Grand Lodge.....	64
Suspensions.....	56-57
Suspension and Reinstatement, Law of.....	91
Terms of Rond Eau Lodge.....	17, 58
Trials.....	21
" Rules of Procedure.....	24-26
" Forms of Charge and Notices.....	27-30
" Evidence and Witnesses.....	30
Titles and Powers of Rond Eau Lodge.....	10
Vacancies in Office.....	15



.....14  
.....15  
...16, 38-46  
.....62  
.....5  
.....7  
.....21  
.....60  
.....48  
.....49  
.....17  
.....32-35  
.....57  
.....5  
.....16  
.....64  
.....56-57  
.....91  
.....17, 58  
.....21  
.....24-28  
.....27-30  
.....30  
.....10  
.....15

.....11  
.....11  
.....11  
.....11  
.....11  
.....11